YEARLY STATUS REPORT - 2020-2021

Part A	
Data of the Institution	
1.Name of the Institution	Government Girls' Post Graduate College
• Name of the Head of the institution	Dr. Neeta Singh
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	07662252109
• Mobile no	9425329967
• Registered e-mail	heggpgcrew@mp.gov.in
• Alternate e-mail	iqacgdcr2008@gmail.com
• Address	Govt. Girls' Post Graduate College, Kothi Compound, Rewa
• City/Town	Rewa
• State/UT	Madhya Pradesh
• Pin Code	486001
2.Institutional status	
• Affiliated /Constituent	Affiliated
• Type of Institution	Women
• Location	Urban

• Financial Status	**UGC 2f and 12(B)**	
• Name of the Affiliating University	**Awadhesh Pratap Singh University**	
• Name of the IQAC Coordinator	**Prof. M.M. Dwivedi**	
• Phone No.	**09826627623**	
• Alternate phone No.	**07662252109**	
• Mobile	**9425329967**	
• IQAC e-mail address	**iqacgdcr2008@gmail.com**	
• Alternate Email address	**heggpgcrew@mp.gov.in**	
3.Website address (Web link of the AQAR (Previous Academic Year)	http://www.gdcrewa.org	
4.Whether Academic Calendar prepared during the year?	**Yes**	
• if yes, whether it is uploaded in the Institutional website Web link:	http://www.gdcrewa.org	

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**B+**	**76.15**	**2005**	**02/02/2006**	**01/02/2011**
Cycle 2	**A**	**3.02**	**2017**	**22/02/2017**	**21/02/2022**

6.Date of Establishment of IQAC	**17/02/2008**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Govt. Girls' P.G. College, Rewa(M.P.))	**MPHEQIP**	**World Bank**	**2020-21**	**150000**

8.Whether composition of IQAC as per latest NAAC guidelines	**Yes**

• Upload latest notification of formation of IQAC	[View File](#)
9.No. of IQAC meetings held during the year	`03`
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	`Yes`
• If No, please upload the minutes of the meeting(s) and Action Taken Report	No File Uploaded
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	`No`
• If yes, mention the amount	

11.Significant contributions made by IQAC during the current year (maximum five bullets)

`IQAC planned to: 1. Organize workshops on subjects related to community service 2. NCC cadets and other students and select faculty members distributed food to people in transit during COVID-19 3. IQAC motivated the teachers to conduct online classes during the pandemic situation. 4. Departments received great encouragement from the IQAC to organize online webinars. 5. Faculty members were urged to participate in online Webinars as guest speakers and subject experts on a variety of topics.`

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Completion of Arts Block and a new Library building. Completion of the Golden Jubilee Block.	Stalled due to Pandemic
Curricular Development.	Online meetings conducted
Teaching and Learning Initiatives.	Online meetings conducted
Research and Extension	Online mode
Seminars/workshops and skill oriented trainings for students.	Webinars organised instead
Planting more trees and saplings towards developing Green Campus	Stalled due to Pandemic
Encourage Faculty members to participate in various National/International Seminars.	Stalled due to Pandemic
Sending proposals for major/minor research projects and seminars to the UGC.	Stalled due to Pandemic
CCTV cameras for newly constructed Arts Block and girls' hostel block A and B	Stalled due to Pandemic
Skill Orientated Programmes to be Conducted	Stalled due to Pandemic
To organize Medical Check Up Camp for students.	Stalled due to Pandemic
More Smart Class rooms to be introduced	Stalled due to Pandemic

13. Whether the AQAR was placed before statutory body? | No

- Name of the statutory body

Name	Date of meeting(s)
Nil	Nil

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2020-21	21/02/2022

15.Multidisciplinary / interdisciplinary

A distinctive feature of Govt. Girls' P.G. College, Rewa(M.P.) is the sustained effort of its IQAC towards curriculum enrichment through interdisciplinary and multidisciplinary activities as they provide a social context and perspective to the teaching-learning process and an opportunity to broaden the knowledge gained from regular curricular activities.

Recognizing the future paradigm shift of higher education towards a multidisciplinary model, as envisaged in the new education policy of the government, this endeavor of the IQAC reflects foresight and prepares the institution for seamlessly adopting the new policy, when implemented.

Being an 'all girls' college,the institution believes in the self-empowerment of women and the importance of value education in stress management and all round development of the individual.

Lectures on interdisciplinary topics, delivered both by college faculty and invited speakers are held each year. These lectures provide a unique opportunity to the students to realise the importance of the interdisciplinary approach in academics in solving issues of national and global importance. The interdisciplinary lectures were held online during the lockdown. Other lectures on gender issues, environmental awareness, sustainable development and many other relevant topics are held all the year round.

16.Academic bank of credits (ABC):

Since our State has not yet implemented the NEP, we are yet to step in the Academic Bank of Credits.

17.Skill development:

Soft skills are personal attributes that influence how well the students can work or interact with others. These skills make it easier to form relationship with people, create trust, dependability and lead teams. Our institution is conducting regular programs for development of soft-skill in students. It enhances leadership skills, teamwork, communication skills, problem solving skills, adaptability and interpersonal skills in students.

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Language and communication skill development: English is necessary nowadays for communication since it is one of the global languages. Communication skill is the key to career success and it is of prime importance in the field of medicine. Our institution is providing regular classes for students to enhance their communication skills.

Yoga: Yoga enhances both mental and physical health. Our institution provides regular yoga classes which include postures,breathing exercises and meditation that make the students healthier in body , mind and spirit.

Analytical skill development: Career counselling Career counselling is an effort for career guidance to students right from the completion of the course about the available career options as per their interest. Our institution provides career counselling which would ultimately lead them towards right path and succeed in their life.

Human value development: Human values are necessity in today's world. They are the features that guide people to take into account the human element when one interacts with other human. Our institution strives hard to create human values among our students.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

India is a treasure trove of culture, developed over thousands of years and manifested in the form of arts, works of literature, customs, traditions, linguistic expressions, artefacts, heritage sites, and more. Crores of people from around the world partake in, enjoy, and benefit from this cultural wealth daily, in the form of visiting India for tourism, experiencing Indian hospitality, purchasing India's handicrafts and handmade textiles, reading the classical literature of India, practicing yoga and meditation, being inspired by Indian philosophy, participating in India's unique festivals, appreciating India's diverse music and art, and watching Indian films, amongst many other aspects. It is this cultural and natural wealth that truly makes India, "Incredible !ndia", as per India's tourism slogan. The preservation and promotion of India 's cultural wealth must be considered a high priority for the country, as it is truly important for the nation 's identity as well as for its economy.

The promotion of Indian arts and culture is important not only for the nation but also for the individual. Cultural awareness and expression are among the major competencies considered important to

develop in children, in order to provide them with a sense of identity, belonging, as well as an appreciation of other cultures and identities. It is through the development of a strong sense and knowledge of their own cultural history, arts, languages, and traditions that children can build a positive cultural identity and self-esteem. Thus, cultural awareness and expression are important contributors both to individual as well as societal well-being.

Language, of course, is inextricably linked to art and culture. Different languages 'see ' the world differently, and the structure of a language, therefore, determines a native speaker 's perception of experience. In particular, languages influence the way people of a given culture speak with others, including with family members, authority figures, peers, and strangers, and influence the tone of conversation. The tone, perception of experience, and familiarity/'apnapan' inherent in conversations among speakers of a common language are a reflection and record of a culture. Culture is, thus, encased in our languages. Art, in the form of literature, plays, music, film, etc. cannot be fully appreciated without language. In order to preserve and promote culture, one must preserve and promote a culture's languages.

There are a number of online courses, free videos and documentaries that our students can benefit from. It is the responsibility of the teacher to offer proper guidance to their learners so that they may be properly motivated.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

Change is the only constant today, and with it, comes the need for education systems to update and adapt their approach or risk becoming obsolete altogether. Outcome-Based Education (OBE) is a pedagogical model that entails the restructuring of curriculum, pedagogy and assessment practices to reflect the achievement of high-order learning, as opposed to a mere accumulation of course credits. While the traditional education system focuses on what is taught, OBE places emphasis on what is learned, and this distinction is very important. The latter is a student-centric model that incorporates real-world scenarios into the mix. The knowledge, skills and attributes that students take away at the end of a program or course are more valuable than what, or how, something is taught. A traditional education system relies heavily on standardized processes, wherein students assemble under one roof at a particular time to be instructed by a teacher. After the completion of a lecture, learners interact with peers or clear doubts with faculty members. This means, the effectiveness of the education system

largely depends upon the efficacy of the teacher and the knowledge base of peers. OBE, on the other hand, is an education system built on specific outcomes. It focuses on the skill sets students to acquire following the completion of their studies. Activities in or outside the classroom are designed in a manner so as to helps students achieve these outcomes.

One of the most profound benefits of OBE is the sense of clarity it fosters. Students, along with their parents, can pick an institution, program and course based on clearly spelled out learning objectives. The Course Outcome (PO), Program Outcome (CO), Program Specific Outcome (PSO) and Program Educational Objective (PEO) determine exactly what students are expected to accomplish, post their course or program respectively. This clarity is further reflected in the quality of teaching and delivery, across divisions and departments, where faculty may adjust their focus more appropriately. The next advantage, and perhaps the most obvious one, is flexibility. OBE empowers students to choose what they would like to study and how they would like to study it. Not only does it adapt to a learner's strengths and weaknesses, but it also provides sufficient time to attain proficiency and fluency in the subject matter. Additionally, the model allows the learner to transfer their credits and switch to another institution that is accredited with the OBE syllabus. Institutions are recognized, benchmarked, and can be easily compared with one another based on this accreditation. As you can see, every stakeholder benefits from the OBE framework.

20.Distance education/online education:

"Online Mode" means a mode of providing flexible learning opportunities by overcoming separation of teacher and learner using the internet, e-Learning Materials and full-fledged programme delivery through the internet using technology assisted mechanisms and resources.

"Open and Distance Learning Mode" means a mode of providing flexible learning opportunities by overcoming separation of teacher and learner using a variety of media, including print, electronic, online and occasional interactive face-to-face meetings with the learners or Learner Support Services to deliver teaching-learning experiences, including practical or work experiences.

Distance learning also known as a correspondence course is a type of education that does not require an individual to be physically present at the learning center (school, college, etc). In this mode, the students receive their course materials and other resources by

email or post.

This type of learning places a heavy emphasis on independent study, with little teacher interaction. Students are expected to use the course materials to complete the curriculum on their own. Teachers and students rarely interact at places called study centers. But it is important to follow the deadlines for exams and project submissions.

There are some distance learning courses that demand a student's actual presence in the classroom at certain times, such when attending workshops. These programmes, which combine regular classroom instruction with distant learning, are also known as hybrid, blended, or correspondence courses.

Online learning

When it comes to education, online learning offers the student greater flexibility. The students are free to choose when and where they want to learn. This programme is designed for students who want to complete their education totally online without having to visit a traditional campus setting. With the development of technology, students now have a wide range of alternatives, ranging from online master's degree programmes to undergraduate degree programmes. Today, many reputable colleges offer some of the top online MBA programmes.

Compared to distant learning, online learning is far more interactive. In this form of learning, students get access to a vast e-learning content and online lectures (live and recorded). Many discussions take place between teachers and students through an online digital platform.

Online education has become incredibly popular after the Covid-19 pandemic hit.

Convenient learning mode

Online learning employs a wholly online methodology, with all students participating in scheduled virtual classes. These classes are overseen digitally by a teacher who also guides students through the online lessons and tasks. The Learning Management System ((LMS) is used for digital assessments and exams. Online learning is therefore not location-specific and simply depends on the online accessibility of both students and teachers.

Extended Profile

1.Programme

1.1 Number of courses offered by the institution across all programs during the year	19

File Description	Documents
Data Template	[View File](#)

2.Student

2.1 Number of students during the year	6862

File Description	Documents
Institutional Data in Prescribed Format	[View File](#)

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	3687

File Description	Documents
Data Template	[View File](#)

2.3 Number of outgoing/ final year students during the year	2214

File Description	Documents
Data Template	[View File](#)

3.Academic

3.1 Number of full time teachers during the year	41

File Description	Documents
Data Template	[View File](#)

3.2	**60**
Number of sanctioned posts during the year	

File Description	Documents
Data Template	

4.Institution

4.1	**36**
Total number of Classrooms and Seminar halls	
4.2	**16650754**
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	**66**
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The College ensures effective curriculum delivery through a well planned and documented process. Department of Higher Education prepares the academic calendar of the college. The academic calendar specifies suitable available dates for significant academic and other activities. The faculty members are briefed on the academic activities of the college on the first meeting of the commencement of every academic year. Meetings are held in each department to discuss about the course distribution for the academic sessions every year. Based on the expertise of individual teacher, the syllabus is allotted to them by the Head of the Department. Syllabus of each subject for the academic session is provided to the students. Faculty members prepare semester-wise teaching plan for theory and practical . The time table committee prepares a general time-table and HOD of concerned departments prepare departmental timetable. Teachers conduct classes according to the timetable. For the effective transmission and delivery of curricula, departments integrate classroom teaching with various ICT tools, laboratory practicals, field projects, students seminars, tutorials, question

papers solving, research projects, field survey. Effective curriculum delivery is obtained by problem solving , cooperative, student-centric learning methods.The college has a mentoring system for academic-related issues. College library is digitized.

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	https://drive.google.com/drive/folders/1P6hC pTtMsKJJZiU9fFNi0UeC3U-x2ZCD?usp=share_link

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The college follows university norms on CIE (Continuous Internal Evaluation). CIE is mandatory for all subjects/papers including the three papers identified in all the three undergraduate years. Internal evaluation is mandatory and part of requirement from university for all courses in self- financed segments and PG section. Each department conducts continuous internal assessment in its own way, based upon the guideline prescribed by the Higher Education Department, which has marked out 22 ways for evaluation of students.

Giving home assignments, conducting tests in class, using quiz method, organizing discussions, students' seminars, PowerPoint presentations, are some of the techniques used to evaluate students.

Activities like Skits, debates, collage, painting on various topics are organized to gauge the thought process and understanding of the students. Group discussions and activities are encouraged to improve social cooperation.

The internal assessment helps to give credit in the final assessment. In addition, it acts as a link which provides data related to student's performance. This gives teachers an opportunity to evaluate the students. The process ofinternal evaluation alignsyour vision towards strategic goals. Collaborative work ensures that the effortsat evaluation lead to improvement. The urgency to improve is shared, and can be articulated.

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	https://drive.google.com/drive/folders/1P6hCpTtMsKJJZiU9fFNi0UeC3U-x2ZCD?usp=share_link

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	**B. Any 3 of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	[View File](#)
Any additional information	**No File Uploaded**

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

Not implemented yet.

File Description	Documents
Any additional information	**No File Uploaded**
Minutes of relevant Academic Council/ BOS meetings	**No File Uploaded**
Institutional data in prescribed format (Data Template)	**No File Uploaded**

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

Not Applicable

File Description	Documents
Any additional information	**No File Uploaded**
Brochure or any other document relating to Add on /Certificate programs	**No File Uploaded**
List of Add on /Certificate programs (Data Template)	**No File Uploaded**

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

None

File Description	Documents
Any additional information	**No File Uploaded**
Details of the students enrolled in Subjects related to certificate/Add-on programs	**No File Uploaded**

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

1. Gender Sensitivity:

Gender related courses help to sensitizeand encourage the students to work towards gender equity from a cross-cultural perspective.

2. Environment and Sustainability:

To enrich Environmental Studies, students are taken on educational tours to nearby forest reserves, to acquaint them with Nature, arouse in them a love for our natural surroundings.

3. Human Values and Professional Ethics:

1. Cultural Education is imparted through Youth Festivals, Annual Function and various other cultural competitions, where the students get ample chance to explore and demonstrate their talents.

2. Scientific Methodology, General Knowledge and Current Affairs:
Quiz competitions are organized to nurture a scientific temper and
create awareness about contemporary developments.

3. Social Service: Extension Activities by our NCC, NSS units foster
a fuller understanding of the rural life, polity and economic setup
of our society.

5. Co-curricular Activities: Sports, Dance, Music, Poetic
renditions, Art of various types form the mainstream activity in our
college.

6. Environment Studies: For environment consciousness , wholesome
efforts are made to maintain the "GREEN" impact in our campus.

7. Disaster Management: Lectures and programmes are organised to
educate the students about the necessity for great awareness
regarding disaster management.

File Description	Documents
Any additional information	**No File Uploaded**
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

16

File Description	Documents
Any additional information	**No File Uploaded**
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	View File
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

2274

File Description	Documents
Any additional information	**No File Uploaded**
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	**C. Any 2 of the above**

File Description	Documents
URL for stakeholder feedback report	**Nil**
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	**No File Uploaded**
Any additional information	**No File Uploaded**

1.4.2 - Feedback process of the Institution may	**D. Feedback collected**

be classified as follows

File Description	Documents
Upload any additional information	**No File Uploaded**
URL for feedback report	**Nil**

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

6862

File Description	Documents
Any additional information	[View File](#)
Institutional data in prescribed format	[View File](#)

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

3687

File Description	Documents
Any additional information	[View File](#)
Number of seats filled against seats reserved (Data Template)	[View File](#)

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Identification of Advanced and Slow learners:

To identify advanced and slow learners, we conduct "student induction" programme at the beginning of every academic session. Through this event students are introduced with teaching-learning

and evaluation program, college discipline, various academic and other schemes along with development and achievements of the college and students' support services.

As early as possible, we identify slow and advanced learners amongst the students through class-room discussion, question and answer method, by considering their subject knowledge and previous year's performance. From second year onwards we take into consideration their overall performance in the classroom and the university examinations. The academic performance of the students help in identifying the slow and advanced learners.

Slow Learner:

1. Remedial classes

2. Personal guidance by faculty members

3. Question paper solving session

4. Library facility

Advance Learner:

1. Provided with reference books

2. Encouraged to participate in debates, seminars,workshops

3. Lectures by renowned scholars in respective fields are organized for the students

4. Students are motivated to present papers at seminars and prepare PPT's

5. They are motivated to develop a competitive mind and crack examinations.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
6862	**67**

File Description	Documents
Any additional information	**No File Uploaded**

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

To enhance the learning experiences the faculty members employ innovative pedagogical tools, Interactive lectures, project and field work method, virtual laboratory techniques, promoting the preparation of PPT's.

However, conventional black-board presentation methods, especially in Mathematics, Commerce and Economics is retained.

Project methods:

To stimulate the students' interest in a subject, opportunities of freedom of thought and free exchange of different views is encouraged. Project work is done by NEP undergrads and PG fourth semester students.

Interactive methods:

Group discussions, role-plays, subject quiz, news analysis, educational games, discussion and questions and answers on current affairs is organized from time to time.

ICT Enabled Teaching:

ICT enabled teaching includes Wi-Fi enabled class rooms with LCD, Language Lab, Smart Class rooms. The institution adopts modern

pedagogy to enhance teaching-learning process.

Experiential learning:

Experimental/Laboratory method is used in science subjects to acquaint the students with the facts through direct experience individually.

Student Seminars:

The Student seminars are organized where in the papers are presented by students on contemporary topics to enrich their learning experience.

Group Learning Method:

Group Learning method is now being adopted via Whatsapp groups. Teachers and students share relative study material through this method.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Due to lockdown, teachers resorted to various online modes as far as teaching is concerned . The faculty used various ICT enabled tools to enhance the quality of teaching-learning.

Our College continues to follow ICT enabled teaching in addition to the traditional classroom education. Some of the classrooms and labs are ICT enabled with projectors installed and the campus is enabled with high speed Wifi connection.

1. The faculty members use Google meet or Zoom to conduct lectures, tests .
2. They also use many interactive methods for effective teaching such as PPT with animations.

3. Video clippings, use of online resources from NPTEL Courses, Youtube links, simulation tools, Virtual labs
4. WhatsApp groups are used as platforms to communicate, make announcements, address queries, and share information.
5. To teach problem solving subjects in an online mode, faculty have used various online tools like- whiteboard in Microsoft teams and Zoom, Jamboard in Google meet.
6. Online tests are conducted and e-assignments are given.
7. Other imporatnt activities such as Project presentation, Debates, Group discussions, Mentoring, Google meet or Zoom platforms for quality teaching learning process.
8. Departments organize webinars, workshops and guest lectures by experts and Alumni on Zoom platforms.

File Description	Documents
Upload any additional information	**No File Uploaded**
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	**No File Uploaded**

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

67

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	**No File Uploaded**
Circulars pertaining to assigning mentors to mentees	**No File Uploaded**
Mentor/mentee ratio	**No File Uploaded**

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

41

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	**No File Uploaded**
List of the faculty members authenticated by the Head of HEI	**No File Uploaded**

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

39

File Description	Documents
Any additional information	**No File Uploaded**
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

30

File Description	Documents
Any additional information	**No File Uploaded**
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The college has transparent and robust evaluation process in terms of frequency and variety.

In order to ensure transparency in internal assessment, the system of internal assessment is

communicated with the students well in time.

The Principal holds meetings of the faculties and directs them to ensure effective implementation of the evaluation process.

Students who are admitted for the concerned course are assessed continuously through various evaluation processes at the college and University level.

Continuous evaluation is done through Group Discussions, Unit Tests, Assignments

Submission, Field Visit / Field Work and Seminar Presentations.

The performance of the students is communicated to the students. Personal guidance is given to the poor learners.

Final year students are encouraged to take class of their juniors based on topics given by their teachers .

For transparent and robust for internal assessment, the following mechanisms are used

1.Semester Cell prepares the time table

2.Faculty members prepare the assignment questions.

3. Result of the assessment is shared with the students.

4. As a result the interest of the student towards learning and attending the classes has increased.

5. There has been an overall improvement in communication skills, eagerness to participate in extra curricular activities has increased.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

There are two types of Examinations in the college both for UG and PG classes, internal examination organized by the college and external examination organized by the university.

In the NEP undergraduate course program, there are 4 internal examinations plus one project every year.

In the postgraduate program there is one sessional per semester . In the final semester the students have to complete a project.

Time Table of internal examination is prepared by the Semester Cell and adhered to strictly. In case of any conflict, the departmental heads are encouraged to solve the issues and solutions are found effectively.

University Exams

1. Before Examination:

Common grievances of students before the examination are late application form filling, non-receipt of admit cards, incorrect details. Such grievances are communicated to University Examination Section and resolved at the earliest.

(b) During Examination:

Theory Examination: College Instantly reports to University Examination Section, if there are any grievances regarding question papers of any subject which include questions asked out of syllabus, typing errors.

(c) After Result Declaration

Grievance of students concerning results, is sorted by the Examination Cell in coordination with the semester cell who help them to address their issues to the right authority.

File Description	Documents
Any additional information	**No File Uploaded**
Link for additional information	**Nil**

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

This process is still in its infancy and positive efforts are being made in this direction to prepare and present the programme outcome in a statutory manner, so as to inject into the curriculum vein of the student the importance of the programme selected by them to work towards a better future.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	**Nil**
Upload COs for all Programmes (exemplars from Glossary)	**No File Uploaded**

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

This process is still in its infancy and positive efforts are being made in this direction to prepare and present the programme outcome in a statutory manner, so as to inject into the curriculum vein of the student the importance of the programme selected by them to work towards a better future.

Till now the manner of evaluation was indigenous. Every department imparted a simplified version of the course and programme outcome, discussing it with their respective students. However, no official record was being maintained. But now each department is working towards chalking out a proper blueprint of their courses.

1. **The Course details are mentioned in the prospectus of the college, which is made available to new admittees.**
2. **Every department has a chart chalked out and displayed upon its notice board, which highlights the significant outcomes of the said course.**
3. **Time to time experts are invited to educate the students further on the feasibility of the course opted for and its economic viability.**
4. **Education tours are organized to help students glance into a future prospect, which boosts their impetus and encourages them to do their best in their selected field.**

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

2214

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

http://www.gdcrewa.org

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

NA

File Description	Documents
Any additional information	**No File Uploaded**
e-copies of the grant award letters for sponsored research projects /endowments	**No File Uploaded**
List of endowments / projects with details of grants(Data Template)	**No File Uploaded**

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

27

File Description	Documents
Any additional information	[View File]()
Institutional data in prescribed format	**No File Uploaded**

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

00

File Description	Documents
List of research projects and funding details (Data Template)	**No File Uploaded**
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	**No File Uploaded**
Paste link to funding agency website	**Nil**

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The Institute encourages and motivates the teaching/non-teaching staff and students for innovative ideas. The campus is beatified with different trees, flower plants and bushes. The college has created many groups, societies and clubs to organize different activities. These clubs, societies and groups train students in different activities to make them capable to participate in inter-college, inter-university competitions.

The cultural committees organize various programmes to enable the students to discover their latent talents and provides a platform for those who want motivation to develop their interests and find a new pathway to success.

Debates,quiz, street plays, skits are encouraged to be performed. Inter departmental collaborations are also organized.

Significant lectures by eminent speakers are organized to enable the students to get closer to the scholastic community. The NSS and NCC wings of the college, introduce the students to the other dimensions of society and train them to recognise their responsibility as citizens of the country.

Excursions and field visits are arranged by several departments of the college to instill in the students the use and need for a healthy green environment for human survival.

To develop empathy towards our environment, humanity is the chief aim of these environmental tours.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

7

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	**No File Uploaded**

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

32

File Description	Documents
URL to the research page on HEI website	**Nil**
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	**No File Uploaded**

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

12

File Description	Documents
Any additional information	**No File Uploaded**
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in

national/ international conference proceedings year wise during year

7

File Description	Documents
Any additional information	**No File Uploaded**
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Covid help camps were organized by the NCC in collaboration with local NGO's

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

00

File Description	Documents
Any additional information	**No File Uploaded**
Number of awards for extension activities in last 5 year (Data Template)	**No File Uploaded**
e-copy of the award letters	**No File Uploaded**

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry,

community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

2

File Description	Documents
Reports of the event organized	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

50

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

00

File Description	Documents
e-copies of related Document	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of Collaborative activities with institutions/industries for research, Faculty	**No File Uploaded**

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

5

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The College encompasses a well maintained lush green campus spread

Over 14 acres of land ensuring adequate availability and optimal utilization of

physical infrastructure for teaching learning activities.

Classrooms: college encompasses sufficient number of well-furnished, well ventilated,

spacious classrooms..

Technology Enabled learning facility: The College has ICT Classrooms

where the

provision of Multimedia learning, Wi-Fi connectivity and internet access is given.

Seminar Hall: The College has two seminar halls. These halls are regularly used for

conducting national at the college. The students are promoted for

active involvement in paper presentations, group discussions.

Tutorial rooms: Separate tutorial rooms are there in the college campus for tutorial lecture,

doubt clarification and special remedial classes for weak and needy students.

Laboratories: All laboratories are well equipped with state of the art equipment and

facilities. These labs are utilized for conducting practical classes as per the requirements of the curriculum. Labs are also utilized for technology learning & training as a part of teaching contents beyond the syllabus.

Wi-Fi: The entire campus is Wi-Fi enabled.

Available band width: 50 mbps

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The institution has adequate facilities for sports, games (indoor, outdoor,

gymnasium, yoga centre etc.,) and cultural activities.

The Institute, with its compulsory Core Courses and the continuous evaluation scheme,

integrates sports and extra-curricular activities as essential components. This is done not

only for participation but also for assessment of students.

It has adequate facilities for sports, games and cultural activities.

Indoor badminton courts and gymnasium are available.

All faculties have well-equipped assembly halls for organizing annual functions and cultural

events. Major cultural events are organized at the majestic auditorium.

Facilities for outdoor and indoor sports and games that include badminton, volleyball,

basketball, carrom, table tennis and chess, gymnasium and cultural activities.

Students are specially trained for participation in Zonal and Inter-Zonal

National Youth Festivals competitions.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

4

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	**No File Uploaded**

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

File Description	Documents
Upload any additional information	**No File Uploaded**
Upload audited utilization statements	**No File Uploaded**
Upload Details of budget allocation, excluding salary during the year (Data Template	**No File Uploaded**

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Our library is automated in the sense that all books are uploaded and marked on the computer.

We have access to the inflibnet. Books, journals and reference books are available for browsing by staff, students and research scholars.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional Information	**Nil**

| **4.2.2 - The institution has subscription for the** | **C. Any 2 of the above** |

following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	**No File Uploaded**

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

2659556

File Description	Documents
Any additional information	**No File Uploaded**
Audited statements of accounts	**No File Uploaded**
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	**No File Uploaded**

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

35

File Description	Documents
Any additional information	**No File Uploaded**
Details of library usage by teachers and students	**No File Uploaded**

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Our Campus is Wifi enabled and we have the bandwidth of 50Mbps. It

works well with all our systems including the library. Efforts are constantly made to ensure updation as far as the budget permits.

Being a government institution, permission from Janbhagidari Committee is always required before leaping forward into any innovation.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

4.3.2 - Number of Computers

66

File Description	Documents
Upload any additional information	**No File Uploaded**
List of Computers	**No File Uploaded**

4.3.3 - Bandwidth of internet connection in the Institution	**A. ? 50MBPS**

File Description	Documents
Upload any additional Information	**No File Uploaded**
Details of available bandwidth of internet connection in the Institution	**No File Uploaded**

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

10988634

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	No File Uploaded

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The College has a well-defined policy and system in place for the maintenance and utilization

of all its physical and academic facilities.

Classroom management:

Classroom being the most primary and important work space, it is managed with proper

systems and procedures as recommended by the department of Higher Education. It is

followed keeping in mind the modern teaching learning environment. The classrooms are

well equipped with all modern technology like the smart boards

for better and effective teaching. CCTVs are installed at vantage points to make

sure of the safety and the security of all students, teachers and equipment.

Stock list of assets of Class room property, cleaning and maintenance are done on a regular

basis, Annual Maintenance Contract (AMC)of all the modern teaching technology, proper

reporting system about repairs and replacements are the basic

attributes of classroom

management.

Laboratory

As the College has Science departments, the Laboratory are well equipped.

Fire extinguishers help to assure protective measures to minimize the causalities.

General Instructions for students' safety

is displayed in each lab.

The library of the college is well looked after

Sports committee looks after maintaining the sports ground and sports equipment

.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

4421

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

00

File Description	Documents
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	**No File Uploaded**

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	**B. 3 of the above**

File Description	Documents
Link to Institutional website	**Nil**
Any additional information	**No File Uploaded**
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

`00`

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

`00`

File Description	Documents
Any additional information	**No File Uploaded**
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	[View File](#)

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	`D. Any 1 of the above`

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	[View File](#)
Upload any additional information	**No File Uploaded**
Details of student grievances including sexual harassment and ragging cases	**No File Uploaded**

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

7

File Description	Documents
Self-attested list of students placed	**No File Uploaded**
Upload any additional information	View File
Details of student placement during the year (Data Template)	**No File Uploaded**

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

00

File Description	Documents
Upload supporting data for student/alumni	**No File Uploaded**
Any additional information	View File
Details of student progression to higher education	**No File Uploaded**

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

00

File Description	Documents
Upload supporting data for the same	**No File Uploaded**
Any additional information	View File
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	**No File Uploaded**

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

00

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at univer sity/state/national/international level (During the year) (Data Template)	No File Uploaded

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

As per Calendar of Madhya Pradesh Higher Education, Students' Council is formed every year to ensure students' participation in all the activities of the institution. However, the Pandemic 2020 did not allow the formation of students' council and hence for the year 2020-21 we do not have any official students' council. But, every department nominated students from their department to help in a smooth functioning of the college.

All cultural, academic activities are actively managed by these class representatives. These students help the faculty members to organize seminars/webinars, workshops. They help to maintain discipline within the campus by keeping a strong vigil upon any ragging or unhealthy activities in and around the campus.

They participate wholeheartedly, enthusiastically, in all cultural events, youth festivals, health camps, electoral campaigns, cleanliness drives to increase the morale of fellow students.

The NCC and NSS units in the college also encourage the students to realize theirresponsibility towards society and become strong potential citizens of the country. During non-pandemic times, our

students have done their institution proud by representing their college on the National level. Actively participating in the Republic Day Parade at Rajpath. Joining the squad of MAA TUJHE SALAAM.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

00

File Description	Documents
Report of the event	**No File Uploaded**
Upload any additional information	[View File](#)
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	**No File Uploaded**

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Mostly, Alumni Meetings are held annually. The enthusiastic participation by alumni serves to lift up the spirits of the institution. The Senior alumni stand out as pillars and their strong, prolific personality guide the students and teachers alike.

Future plans for upliftment of the college form the mainstay of the agenda. Discussions, brain-storming sessions are organized to get the best output.

Cultural activities enliven the atmosphere and project the talent of

Alumni. They interact with the student, getting their feedback on several issues and then try to reach a solution.

Till date, their has been no direct monetary donation from the alumni. However, some of the alumnus have sponsored the education of those needy students who do not get the benefit of scholarships.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs)	E. <1Lakhs

File Description	Documents
Upload any additional information	[View File](#)

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Vision : Our College aims to inculcate moral values, Indian Cultural Consciousness in our students. Steer them via skill Development towards employability and empower them to become responsible citizens, eager to contribute to Nation Building.

Mission of the Institution :

As the Govt. Girls ' P.G. College, Rewa is determined to keep pace with remarkable transformation of our nation in this new millennium. The College is trying its level best to prepare the true nation builders who are the most important part of this profound change. It is an urgent need of an hour to upgrade the students with the knowledge of ICT in this fast world of information technology, and in the area of scientific research and technology through smart class room teaching.

- To ensure equal opportunities for SC, ST,OBC and minorities.
- The college aims to offer interactive and activity based learning environment.

- To promote research and studies in emerging and interdisciplinary areas.
- To promote and support innovative and experimental activities we try to inculcate inquisitiveness, sense of enquiry, scientific attitude and thinking by calling the subject.
- The college intends to evolve a two way channel of learning by industry-academic exchange.
- To motivate and create awareness among faculty and the students of the college.
- To enhance the skill development and scientific temper.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Practices of decentralization and participative management during 2020-2021

Institution practices Decentralization and Participative Management. The success of an institution is the result of the combined efforts of all who work towards attaining the vision of the institution. Right from the Principal to the staff and students, all the stakeholders have a role to play in building of the college. Their involvement and cooperation in devising and implementing decision making policies for academic and administrative affairs through various bodies and committees have contributed to the growth of the college.

Institution focuses keenly on decentralization by intending equal opportunity (equal role to participate is the functioning of the Institution management comprises of management committee, various working committees, Student's council has been provided with specific functions to cater to the needs of institution for the ongoing progress and development of the Institution.

Management committee takes care of infrastructure facilities which fulfil the quality and the required needs of the higher education

bodies to reach the institutional benchmarks. It extends basicamenities for the teaching and non-teaching faculty and students. The Committee in charge of financial affairs takes care of financial management and the implementation of facilities for growth of the institution.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

With a history of 60 glorious years of academic achievement, our college has displayed tremendous growth potential. In order to sustain and stimulate this growth, singular strategies must be formulated, communicated and implemented effectively. Only then will the institution hold its own and retain its glory and prestige in society. Both perspective and strategic documents are being worked upon. The plans are formulatedafter a deep discussion with the committees involved in the issue. A scientific approach of observation,analysis, assessment is undertaken before any action is taken in this regard. Keeping in mind, the short term, medium term and long term development plans, the college always adopts a bottom-up approach with a strategic directive given from the top administration management.

Strategic Plans:

- To introduce job oriented courses
- Offering certificate and add on courses
- Conduct more workshops on skill development programmes.
- Extension activities to be increased.
- Staff to be be encouraged to upgrade themselves by participating in online courses.
- ICT tools should replace the chalk talk method.
- Students should be guided to present their projects via PPT and other innovative techniques.
- Every department must be helped to reach up to its minimal expectations limit so as to encourage eager student-teacher collaboration.

File Description	Documents
Strategic Plan and deployment documents on the website	**No File Uploaded**
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Introduction

The institution has established policies for all the important aspects of governance. Through its structures, processes, and practicesof governance,students, teachers and non-teaching staffwork together for the development of the institution.

Administrative Setup

LEVEL ONE: As the institution is a government college, it functions under the direct administrative control of the Madhya Pradesh Higher Education, which is headed by the Commissioner of Higher Education, Bhopal.

LEVEL TWO: The Principal stands at the apex in the college-level administrative setup and is responsible for the academic and administrativedevelopment of the college .

LEVEL THREE:

? Teaching staff: The college has 16 departments with the HOD's managing the steering wheel and coordinating the other faculty members.

The college has a Librarian, who aptly extends his support to the Principal in important activities along with his duties in the Library.

? Non -Teaching Staff: The Head Clerk is responsible for the administrative staff. He controls the permanent and Janbhagidari appointees and ensures a smooth functioning of the 'office', which is the heart of any academic institution.

Committees: The institution has several committees working under the supervision of the IQAC to ensure a disciplined execution of all Activities in the academic calendar.

File Description	Documents
Paste link for additional information	**Nil**
Link to Organogram of the institution webpage	**Nil**
Upload any additional information	[View File](#)

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	**A. All of the above**

File Description	Documents
ERP (Enterprise Resource Planning)Document	**No File Uploaded**
Screen shots of user inter faces	[View File](#)
Any additional information	**No File Uploaded**
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	**No File Uploaded**

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Teaching

As Per Govt. Rules there are number of welfare schemes available for faculty and non teaching staff. These includes:-

- **Medical leave**
- **Reimbursement of medical bills**
- **Medical treatment for whole family**
- **GPF**
- **GIS**

- **Part final from GPF**
- **House loan**
- **Special leave for attending seminars and workshops**
- **Maternity Leave**
- **Paternity Leave**
- **Study Leave**

Non teaching

Same as mentioned above

Students

- **Gaon ki Beti Yojna**
- **Pratibha Kiran Yojna**
- **Awagaman Yojna**
- **Nirdhan Chhatra Yojna**
- **Bhavan Evam Sannirman Karmkar Mandal Protsahan Rashi**
- **Scholarship for SC/ST**
- **Scholarship for OBC**
- **Scholarship for Physically Challenged**

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

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File Description	Documents
Upload any additional information	**No File Uploaded**
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	**No File Uploaded**

6.3.3 - Number of professional development /administrative training programs organized by the

institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

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File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	No File Uploaded

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	<u>View File</u>

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Institution has Performance Appraisal System for teaching and non-teaching staff

Response:

The institution has performance based appraisal system for the assessment of teaching and nonteaching staff. The appraisal report is based on the annual performance of the employees on the basis of their academic, research and other extra- curricular activities.

Performance appraisal system for teaching staff:

The teacher, as a person and teacher as performer, is also one of the mandatory assessment tools, as theperformance is appraised on the basis of innovative methodologies employed in classroom lectures, seminars, tutorials, course delivery, question paper setting and evaluation, updating of materials,professional contribution to academics. Besides, student feedback and pass percentage of the course are also considered.

Upgradation through short term training courses, seminars,workshops,publication of research papers,books in recognized journals, acquiring projects.examination duties, administrative participation.

Members in university/college academic council, R&D council, planning and development committee, NAAC, BOS.

Performance appraisal system for non- teaching staff:

Assessment oftechnical contribution of individuals such as subject knowledge, awareness, productivity, quality, innovation willingness to learn, diligence, group behaviour, acceptability, punctuality.

*The appraisal system is still in its infancy and planning is underway to secure its documentation in a proper format.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The accounts of the college are audited regularly at four levels –
(i) The internal auditing by the internal audit committee of the college

(ii) External auditing of U.G.C. and Janbhagidari committee's accounts by a registered C.A. (iii) Auditing done by the State Department of Higher Education and

(iv) External auditing done by the office of the Accountant General Madhya Pradesh Government. Internal audits by the Internal Audit Committee of the college are done regularly. This committee consists of two senior Professors one each from Commerce and Mathematics. The same Committee examines the cashbook and the fee received, PD, AF, Sports, NSS, UGC, and Janbhagidari accounts. All the accounts of various departments, cashbooks, fee and other receipts are examined carefully and report is submitted to the Principal. The external audit by the appointed C.A. is done yearly and the audit reports of the J.B. and U.G.C. are submitted to the authorities concerned.

The last available audit statement is dated March 31st 2021, and does not present any audit objection.

File Description	Documents
Paste link for additional information	https://drive.google.com/drive/folders/1L0nANgnnX_jtigk0z7fLith1RzDE3q1d?usp=share_link
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

00

File Description	Documents
Annual statements of accounts	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	**No File Uploaded**

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Institutional strategies for mobilization of funds and the optimal utilization of resources.

Ours being a government college our financial needs, by way of salary for the staff are met by the Higher Education Department of Madhya Pradesh.

Funds are mobilized under the Janbhagidari Scheme, the UGC, RUSA and the World Bank.

Utilization:-.The funds received from the State Government, UGC, RUSA, World Bank are utilized strictly as per the instructions and conditions specified with the provision of funds.

The Janbhagidari resources are utilized to fulfil the urgent needs of the academic and infrastructural development of the college, only after approval by the Janbhagidari Committee headed by its Chairperson, and as required, sometimes upon the approval by the District Collector.

Procedures:- The various departments of the institution and other important committees submit their proposals to the Principal after the approval of the IQAC . After review of the proposals, the finance committee, chaired by the Principal, approves and allocates the budget. The quotation Process and Purchasing is done through open tender GEM portal. After verification of the bill of the purchased item the Upper division clerk and the Accounts Division, the Principal moves for the final payment. Auditor attests the transparency.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC motivates the faculty members to attend conferences, publish research papers and submit Minor/Major research projects to U.G.C. and enrolls students for Ph.D.

The department of Home Science is the center for pre Ph.D. Course work the research scholars of APSU Rewa. Initiatives taken for polythene free campus. Awareness rally were organized to education in the neighboring areas. Various competitions for increasing environmental protection activities.

The Pandemic put a stop to the study tours organized for the students.

The record of progression of students is remarkable. As most of the students come from economically weaker section of the society (SC, ST, OBC, Physically challenged), they get financial assistance in the form of various scholarships. Meritorious students also get financial help under Pratibha Kiran Yojna. Students of N.S.S., N.C.C. and Sports are given extra facility for appearing in practical and internal exams other than scheduled time-table. Sports students are provided with incentives in the form of kits, certificates, cash and other articles.The Career Guidance works ceaselessly throughout the session by organizing, workshops, seminars and career fair. Renowned scholars and experts are invited to deliver lectures and enlighten students, especially about communication skills, personality development and spoken

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms.

The IQAC continuously reviews and takes steps to improve the quality of the teaching-learning process.

- The Academic Calendar is prepared in advance, displayed and circulated in the Institute and strictly followed.
- Admission to various programmes, summer vacations, examination schedule and declaration of results are notified in the Academic Calendar.
- All newly admitted students have to compulsorily attend the Orientation Programme, in which they are made aware of the philosophy, the uniqueness of the Education system, the teaching learning process, the system of continuous evaluation, compulsory core courses, various co-curricular activities, discipline and culture of the Institute. All students are also given a guided tour of the campus and the various facilities.
- All students are provided with the identity card.
- Students are apprised of the Time-Table, Programme structure, syllabi of the courses before the term commences.
- Important announcements are put up on the bulletin boards and attendance of students is taken regularly.
- Feedback from students is also taken.
- Use of available ICT tools is recommended.
- Implementation of innovative teaching -learning method is encouraged.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC);	D. Any 1 of the above

Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

File Description	Documents
Paste web link of Annual reports of Institution	**Nil**
Upload e-copies of the accreditations and certifications	**No File Uploaded**
Upload any additional information	<u>View File</u>
Upload details of Quality assurance initiatives of the institution (Data Template)	**No File Uploaded**

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Our Institution being a girls college has a huge responsibility towards the promotion of gender equity. The students hailing from the adjacent rural areas and those coming from the economically challenged backgrounds have to be provided with a healthy and compatible educational background. Apart from the schemes and scholarships offered by the government for their well being, the college fraternity goes all out to identify the strength and weakness of the students, academic and economic and try to offer solution for it.

Every girl gets equal opportunity to project her skills via cultural, sports and other extra curricular activities, organized by the college and the departments periodically. No distinction, whatsoever, is made on the basis of class, caste or any physical disability. Our staff members bothacademic and administrativeare vigilant and helpful towards the students to a large extent.

Those students, who for some reason, are unable to appear for their internal assessment as per schedule, are given a chance to appear for their tests later.

TheGrievance Redressal Cell and an Anti- Ragging Committee in the college, is available 24/7 to listen, ascertain and sort out the issues raised by the students.

Campus has a good security system.

File Description	Documents
Annual gender sensitization action plan	1. Seminars, workshops and lectures are organized throughout the year on topics related to gender issues. 2. The syllabus taught contains within its structure the seeds of gender equity and these points are highlighted by the faculty members during the course of their lectures. 3. The very fact that there is a unified syllabus for the students, irrespective of class, gender, caste- shows that awareness for gender equity is present and just needs our impetus to make it strong and fruitful.
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	a) There is ample security provided for the students. Besides having Security Guards, the class rooms and campus is monitored by CCTV cameras. b) In case of any kind of rift amongst students the committee members of Grievance Redressal and Anti- Ragging Cell expertly guide the students and prevent the situation from going out of hand. c) Common rooms are under construction and will soon be ready for use. d) A Day- Care center for kids of staff and students is being planned and hopefully will be implemented by the next session. e) Several programmes have organized to provide the students knowledge about startup menus. Training for setting up Beauty Parlours, Tailoring units, Eateries and various other business units are given to them from time to time.

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/	**D. Any 1 of the above**

power efficient equipment

File Description	Documents
Geo tagged Photographs	[View File](#)
Any other relevant information	[View File](#)

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

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Waste Management Measures:

1. Proper Dust Bin facility is available all over the campus, at the
departments for collection of waste material.

2. There is an incinerator for burning all the unusable waste
material.

3. Nagar Nigam waste collecting vans do the rounds regularly to help
keep the campus clean.

4. Water which overflows from overhead tanks are channelized to flow
into the gardens.

5. A Vermi- compost unit takes care of the garden wastes, like dried
leaves, flowers,weeds, mowed grass.

6. Parts of those Computers which have been written off, are used to
acquaint the students with computer peripherals.

7. The Home Science Department help their students to create
decorative items out of waste.

8. The Chemistry Department sets up a rain water harvesting unit
during rains to collect distill water.

9. The College has a solid drainage system, which helps to maintain
hygienic sanitary condition within the campus including the hostel.
```

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	<u>View File</u>
Geo tagged photographs of the facilities	<u>View File</u>

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	**A. Any 4 or all of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	<u>View File</u>
Any other relevant information	**No File Uploaded**

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: 1. **Restricted entry of automobiles** 2. **Use of bicycles/ Battery-powered vehicles** 3. **Pedestrian-friendly pathways** 4. **Ban on use of plastic** 5. **Landscaping**	**B. Any 3 of the above**

File Description	Documents
Geo tagged photos / videos of the facilities	<u>View File</u>
Various policy documents / decisions circulated for implementation	**No File Uploaded**
Any other relevant documents	**No File Uploaded**

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the	**E. None of the above**

following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	[View File](#)
Certification by the auditing agency	**No File Uploaded**
Certificates of the awards received	**No File Uploaded**
Any other relevant information	[View File](#)

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment   5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen   reading | **B. Any 3 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	[View File](#)
Policy documents and information brochures on the support to be provided	**No File Uploaded**
Details of the Software procured for providing the assistance	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The institute is proactively taking efforts in providing an

inclusive environment to promote better education, economic upliftment of the needy, and set communal harmony.

The NSS/NCC units of the college has conducted several extension programmes in adjacent rural areas for increasing their environmental and ethical awareness. The extension activities are targeted towards enabling a holistic environment for student development. The college has always been at the forefront of sensitizing students to the cultural, regional, linguistic, communal, and socio-economic diversities of the state and the nation.

The College celebrates cultural and regional festivals like Youth Festival, Constitution Day, to teach tolerance and harmony to the students. The Gender Equality Policy focuses on equal access, opportunities, and rights for women . Policy for the Differently abled ensures that every single member of the department is aware of the care to be shown to the differently abled people. By providing a barrier-free environment, needed facilities, and human and technological assistance, the department takes continuous efforts to make the differently-abled feel included in every part of the activity of the college.

The curriculum includes topics related to human rights, peace, tolerance, love, compassion, harmony, promotion of social values, awareness of environmental protection, and ethics.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	[View File]()
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

To equip students with the knowledge, skill, and values that are necessary for sustaining one's balance between a livelihood and life by providing an effective, supportive, safe, accessible, and affordable learning environment. These elements are inculcated in the value system of the college community.

The students are inspired by participating in various programs on culture, traditions, values, duties, and responsibilities by

inviting prominent people. The institute conducted awareness programs on the ban on plastics, cleanliness, Swachh Bharat, involving students.

Sensitization of students and employees of the college to constitutional obligations is done through curriculum as well as through extra-curricular activities.

A compulsory paper on Environmental studies gives them an insight into environment acts, wildlife protection act, forest act, global environmental concerns.

Seminars and workshops are conducted on various rights, duties and responsibilities of citizen.

Seminars on topics like Right to Information, Sexual Harassment, and Gender Equity and many others are conducted periodically.

The Department of English and Psychology organize the annual "Traffic Week" programme, in which students spread the message of awareness towards traffic rules by performing skits, street plays and various other competitions.

Senior officials from Legal,Police and other administrative departments are invited to deliver lectures.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	Activities stalled due to the Pandemic.
Any other relevant information	Nil

| 7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff   4. Annual awareness programmes on Code of Conduct are organized | B. Any 3 of the above |

File Description	Documents
Code of ethics policy document	[View File](#)
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Our Institution religiously observes and celebrates all National festivals and commemorates its National Heroes in a grand way. However, due to the Pandemic no regular cultural activities could be organized in the year 2020-21.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	[View File](#)
Geo tagged photographs of some of the events	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best practice- 1

Promotion of ethical and human values among students.

Objectives

The institution recognises the need to inculcate ethical and human values like promotion of truth, selflessness, righteousness and realization of one's social responsibilities.

Context

To help the girls to realize their true potential, develop in them a self-esteem, which will eventually help them to break free from the social barriers which hinder their growth.

The Practice

During the Pandemic every department, using the online platforms, collectedthe girls together to participate in webinars and e discussions by experts.

Evidence of Success

Eager participation by the students in these Webinars indicated their interest and later even after the Pandemic situation, the students demanded such sessions.

Problems encountered

Unavailability of smart phones and poor network connection.

Best practice-2:

Waste Management Practices

Objectives

Generate awareness among Staff and students about the art of managing wastes anduse of waste bins.

Context

To carry out waste management in a participative manner involving both students and Staff.

Practice

Programmes organized by the various departments on Environmental Preservation.

Evidence of success

The Campus looks green and clean.

Problems encountered & resources required

Lack of awareness and low participation rate.

File Description	Documents
Best practices in the Institutional website	www.gdc.org
Any other relevant information	[https://docs.google.com/document/d/1Sg0TXoHijVJweryq2VKCmMNBUYjc24UV/edit?usp=share_link&ouid=11064766159121748 0580&rtpof=true&sd=true](https://docs.google.com/document/d/1Sg0TXoHijVJweryq2VKCmMNBUYjc24UV/edit?usp=share_link&ouid=110647661591217480580&rtpof=true&sd=true)

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Govt. Girls' P.G. College aspires to bring about:

1. Effective conjunction of teaching and research:The college provides a perfect platform to students to develop their innovative skills by promoting a discussion based teaching and learning process. Teachers always encourage students to understand topics through research minded approach, which ensures better understanding and provides strong foundation for their future academics.

2. Providing quality education which is learner centric.Faculty members are appointed through Public Service Commission (PSC), which ensures high quality of teachers, thus providing quality education. M.P. State Government has several scholarships and schemes, which provides impetus and ensures better education for the economically challenged students.

3. Promoting academic, physical, moral and cultural development of students.Students have shown outstanding performance in sports tournaments, cultural activities and NCC Championships.

4. Preparing students for the competitive world.College is quite sincere about preparing students for the competitive world. Several students have qualified competitive examinations and are placed in a variety of segments in the country.

5. Academic and professional development of teachers and staffis always encouraged. Qualitative research papers have been published

by faculty members over a period of time.Faculty members participate in short term courses, orientation and other training programmes.

File Description	Documents
Appropriate web in the Institutional website	**No File Uploaded**
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

1. Increasing ICT facilities.

2. Apply for Green Audit

3. Work harder towards installation of Solar Panelsas alternate energy source.

4. Encourage more participation in extension activities by all departments.

5. Focus upon completion of more ramps and toilets for the physically challenged.

6. Encourage the members of the faculty,especially the younger generation to focus more upon research activities.

7. MOU's with significant organizations, institutions to be increased.

8. Efforts towards increasing support staff, will enable maintenance of a clean/ hygienic environment, which is important for good health of staff and students alike.

9. Implementing more waste management programmes.

10. Doing more plantation work.

11. Fast Track the construction work within the campus.