



Yearly Status Report - 2018-2019

Part A

Data of the Institution

Part A	
Data of the Institution	
1. Name of the Institution	GOVERNMENT GIRLS POST GRADUATE COLLEGE
Name of the head of the Institution	Prof. Neeta Singh
Designation	Principal (in-charge)
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	07662252109
Mobile no.	9826627623
Registered Email	heggpgcrew@mp.gov.in
Alternate Email	iqacgdcr2008@gmail.com
Address	Govt. Girls' P.G. College, Kothi Compound
City/Town	Rewa
State/UT	Madhya Pradesh
Pincode	486001

2. Institutional Status					
Affiliated / Constituent		Affiliated			
Type of Institution		Women			
Location		Urban			
Financial Status		Self financed			
Name of the IQAC co-ordinator/Director		Prof. Mahendra Mani Dwivedi			
Phone no/Alternate Phone no.		07662252109			
Mobile no.		9826627623			
Registered Email		heggpgcrew@mp.gov.in			
Alternate Email		iqacgdcr2008@gmail.com			
3. Website Address					
Web-link of the AQAR: (Previous Academic Year)		http://www.gdcrewa.org			
4. Whether Academic Calendar prepared during the year		No			
5. Accrediation Details					
Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	B+	76.15	2006	02-Feb-2006	01-Feb-2011
2	A	3.02	2017	22-Feb-2017	21-Feb-2022
6. Date of Establishment of IQAC			17-Feb-2008		
7. Internal Quality Assurance System					
Quality initiatives by IQAC during the year for promoting quality culture					
Item /Title of the quality initiative by IQAC		Date & Duration		Number of participants/ beneficiaries	
No Data Entered/Not Applicable!!!					
View Uploaded File					

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
No Data Entered/Not Applicable!!!				
No Files Uploaded !!!				

9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View Link](#)

10. Number of IQAC meetings held during the year :

2

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

No

Upload the minutes of meeting and action taken report

No Files Uploaded !!!

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

Encouraged research among faculty and students.

Promoted awareness among students to make use of Library facilities.

Motivated students to participate in the cleanliness drive in the city.

To increase awareness of having a green campus, plantation drives were undertaken by the NSS and the NCC

Oath was taken by staff and students to do away tobacco and other intoxicating goods.

[View Uploaded File](#)

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action

Achievements/Outcomes

To equip and improve facilities at the Sports Complex.	Achieved
To refurbish the existing hall as Seminar Hall with modern technologies.	Achieved
Completion of Arts Block and a new Library building. Completion of the Golden Jubilee Block.	In Progress
Completion of Auditorium.	Completed
Curricular Development	New planning underway
Teaching and Learning Initiatives.	New planning underway
Research and Extension	New planning underway
Seminars/workshops and skill oriented trainings for students.	Organised
Procuring more computers, LCD projects for departments who are lacking in this facility	Remaining to be purchased
Sending proposals for major/minor research projects and seminars to the UGC.	New proposals sent
View Uploaded File	

14. Whether AQAR was placed before statutory body ?	No
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2020
Date of Submission	15-Aug-2020
17. Does the Institution have Management Information System ?	No

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Our College is known not only for good quality education but for its excellent performance in curricular, co-curricular and extracurricular activities for which the college makes sincere and committed efforts to expand the infrastructure with the growing needs of the institution. The faculty also

adopts new innovative techniques such as OHPs, LCDs & video conferencing with the help of virtual class room facility as teaching tools. The College framed its master plan for the projected expansion of the existing building in the near future. Budget is allocated by the Government and the Janbhagidari committee and UGC for the development of physical infrastructure. A new girls' hostel (Block A & B), New library building, Golden Jubilee Block, Auditorium are almost constructed in College. Newly constructed Arts block has been handed over by PIU. The College ensures adequate availability of physical infrastructure and ensures its optimal utilization. The faculty members are encouraged to attend training programmes. New pedagogical inputs are recommended and initiatives by faculty members are lauded and approved. Our under grad classes have a yearly syllabus and our post graduation runs on the semester pattern. Whole soul efforts are made to co ordinate the given pattern and till now we have managed to do things in an appropriate manner. The teaching is definitely learner centric, because more than 75% of our students hail from a rural background. First they have to be upgraded technologically, thereafter new methods of teaching tools are put into use. The students are impatient to get along with the syllabus, very few desire to learn out of the syllabus. However, we try to educate them about a more fruitful tomorrow and motivate them to increase their margin of learning. Teachers are encouraged to inspire the students to be regular. Internal assessment methods are shuffled every now and then to maintain the newness. Excursions, industrial visits, in-house seminars, guest lectures, inter- departmental activities are organized to keep the students and teachers mentally alert, active and diversified. The annual programmes(as per Higher Education)calendar are ardently organized. Youth Festivals and college level competitions like, Rangoli, Spot painting, Collage, Vocal/instrumental music, skits, mimicry, clay modelling are organized. Our college, being a girls college, is completely dedicated to bring out the best in our students. Workshops on various subjects are planned to provide quality learning. Feedback is taken from guardians, students and alumni to ensure participation of society in the development of the college. Remedial classes, tutorials, class seminars are conducted as per directives of Higher Education department. Optimum use is made of the available laboratories and resources and efforts are made by the faculty members to help develop a scientific temper in the students. The Library is the heart of our institution. It offers a variety of reading material for students apart from the prescribed books. A lot of information can be gathered to improve and enhance the general knowledge by those students who are keen to upgrade themselves and prepare for competitive examinations in the coming years.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene urship	Skill Development
NA	NA	Nil	0	0	0

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nil	No approval received for new courses	Nil
No file uploaded.		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting	Programme Specialization	Date of implementation of
-----------------------------	--------------------------	---------------------------

CBCS		CBCS/Elective Course System
Nil	NONE	Nil

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	0	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
NAO	Nil	0
No file uploaded.		

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
No Data Entered/Not Applicable !!!		
View Uploaded File		

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Nil
Employers	Nil
Alumni	Nil
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
<p>STUDENTS FEED-BACK: The students were given a feed-back Performa. There were 11 question asked by the students. In case of question no 1 it was asked to what extent they are satisfied with their college Teachers Majority of students reported satisfaction only 4 reported dis satisfaction. With regard to second question 93.17 consider that college environment is ragging free 6.82 showed dis agreement. 65 students reported in favour of q.n.3 that they are being benefitted with library facility, about 34 showed dis satisfaction. 76.70 students reported satisfaction with sport facility, 23.39 were not satisfaction. About 78.40 were satisfied with canteen facility 21.6 were found as not satisfied. A majority of students (68) indicated that toilet facility And water facility in the college is up to the mark. However 32 students reported dis satis faction. 79 students were satisfied with the implementation of Govt. plans and facility about 20.40 were not satisfied. About 60 students were satisfied with N.C.C. N.S.S. Activities 20 were not satisfied and remaining 20 were of indifferent view. Students were asked for their suggestion about cleanliness of the campus 84 wished for regular cleaning programme. 12.8 stressed on the need of more Dustbins in the campus. 2 the college campus. In case of hostel facility 36.4 showed satisfaction with the state of affairs, 35.2 did not responded to the question and left un answered. About 8 4 sample reported cleaning and water problem. 1.2 were not satisfied with Hostal facility. 0.4 students suggested that admission, Coaching, Ragging, Plantation</p>

should, Fan problem should be handled without partiality. They were also of the view that college management should increase number of seats for admission in each class of each faculty. Findings suggested that about 53.2 students reported satisfaction with the Development and Progress of the college. Some demanded the need of computer education (4.4), more facilities (4), 2.4 students suggested on the need of improvement in Teaching environment. 2.4 demanded for larger rooms, students election (1.2). 1.2 were concerned with the problem of Rule regulation. 0.8 suggested the need of competition oriented teaching, 0.4 asked for more discipline. However remaining 0.4 suggested that infra-structure and parking problem should be taken care of. GUARDIANS FEED-BACK: 93.23 Guardians agree that teaching system of the college seems satisfactory. 6.70 showed dis satisfaction also. About 96 guardians encourage their wards to taken initiative in extracurricular activities while 3.60 showed no interest. 85.5 were satisfied with the implementation of Govt. facilities, only 14.43 showed dis satisfaction. 98.45 guardians encourage their wards for regular attendance while 3.60 don't encourage. About 74.74 guardians indicated that they attend Parent-teacher meetings regularly. 25.26 guardians showed no interest in this regard. 88.15 were satisfied and 11.85 were dis satisfied with the security of college campus. 96.39 guardians showed satisfaction with college teachers, however 3.60 showed no satisfactory while 14.94 do not consider it as satisfactory. Similarly 85.06 feel that semester system is appropriate but 14.94 don't consider it as appropriate. 94.85 guardians consider the college.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	Arts subjects	600	1407	807
BCom	Economics	230	380	327
BCom	Computer Application	145	175	166
BSc	CBZ	190	450	291
BSc	PCM	65	105	94
BSc	Biotech	65	109	95
BSc	Home Science	55	100	89

[View Uploaded File](#)

2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	1407	905	35	34	55

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
60	25	Nil	3	2	Nil
View File of ICT Tools and resources					
View File of E-resources and techniques used					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

STUDENT MENTORING At the beginning of the semester session zero classes are conducted for two weeks to know the level of the students and to help them in improving rudimentary knowledge of the students. In these classes subject experts of our college and retired professors are also invited to help the students to improve their basics. The U.G.C. funded remedial classes are conducted in the college under the U.G.C. scheme. Remedial classes, to help the students in overcoming their weaknesses, are conducted by the faculty of the college as well as external subject experts. Under this scheme teaching material and notes on important topics and difficult topics are provided to the students by the subject experts. Various Enrichment programmes like personality development programmes, bhasha sudhar, computer training, Jayanti lectures on leading Indian Personalities and many awareness programmes are conducted by the Societies, Clubs and committees of the college to improve the overall personality of the student. The Institution organizes seminars by the experts on respective subjects and personality development entrepreneurship development, visits to industry and trade fairs, special trainings, conferences, seminar and workshops. Efforts are made by the faculty members to identify the skills and aptitude of the students and thereby help them to decide upon their career and future course of action. The Vivekananda Career Counselling Cell organizes workshops on variety of subjects to create awareness among students regarding future course of action. Certain training programmes are also arranged by the departments to provide knowledge about home arts, decor, cooking, nursing, fashion designing, handicraft. The project work allocated at the end of each UG and PG programmes, aim at introducing the students to the different avenues open for them to explore further. They are encouraged to visit educational institutions, newspaper offices, forest departments and other government and private organizations to get a hang of the situation, which would enable them to choose between options available. The Alumni is always ready to encourage and motivate the students in making their choices. The NCC and NSS units have their own way of guiding the students and bring them close to the society, teaching them about their social commitments as members of their environment.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
5286	35	1:151

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
60	38	12	0	37

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
Nil	NA	Nil	NA
No file uploaded.			

2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
No Data Entered/Not Applicable !!!				
View Uploaded File				

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The word assessment refers to a systematic process of collecting, understanding, and acting upon the data related to a student. Furthermore, this data help in understanding the students learning about what they know and what they do not know. Also, the performance of a student is done on the basis of their educational experience. Besides, internal assessment refers to the evaluation of the performance of students on the basis of their internal performance. The college follows university norms on CCE (Continuous Comprehensive Evaluation). CCE is mandatory for all subjects/papers including the three papers identified in all the three undergraduate years. Internal evaluation is mandatory and part of requirement from university for all courses in self financed segments and PG section. Each department conducts continuous internal assessment in its own way, based upon the guideline prescribed by the Higher Education Department, which has marked out 22 ways for evaluation of students. Giving home assignments, conducting tests in class, using quiz method, organizing discussions, students seminars, PowerPoint presentations, are some of the techniques used to evaluate students. Activities like Skits, debates, collage, painting on various topics are organized to gauge the thought process and understanding of the students. Group discussions and activities are encouraged to improve social cooperation. The internal assessment helps to give credit in the final assessment. Also, it reduces the burden and tension related to the final examination. In addition, it acts as a link which provides data related to student's performance. This gives teachers an opportunity to evaluate the students. Moreover, it helps students in continuous learning. The subject teacher prepares these assessments. Furthermore, it is continuous and does not replace exams. It is a suitable evaluation technique and tool. Also, they carry a fixed portion of marks for the assessment. Most noteworthy, it gives feedback to teachers so that they can improve their teaching. On the other hand, it gives students a chance to improve their external assessment grade by seeing internal assessment results. So, that student can improve their learning. It reduces the weight age of external assessment. Moreover, students engage themselves in study throughout the year. The students will be more attentive to studying in class. In addition, it reduces the chances of anxiety and nervous breakdown in students. Evaluation is the engine that drives improvement and innovation. Internal evaluation is undertaken to assess what is and is not working, and for whom, and then to determine what changes are needed, particularly to advance equity and excellence goals. Internal evaluation involves asking good questions, gathering fit-for-purpose data and information, and then making sense of that information. Much more than a technical process, evaluation is deeply influenced by your values and those of your community. Effective internal evaluation is always driven by the motivation to improve. When internal evaluation is done well, processes are coherent and align with your vision and strategic goals. Collaborative work ensures that the efforts that go into evaluation lead to improvement. The urgency to improve is shared, and can be articulated.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Ours is a Government college affiliated to Awadhesh Pratap Singh University,

Rewa. The curriculum set by the Higher Education Department and the University, is taught in the college. Since our college does not have autonomy regarding curriculum designing we only get fringe benefits. Few of our faculty members, who are invited by the board of studies of different autonomous colleges/universities to participate in curriculum development. A few of our senior professors have been presiding the board of studies and Dr. Archana Gupta has been nominated the dean of Home Science faculty , APSU, Rewa. The academic calendar of the Higher Education Department, Madhya Pradesh and the cultural and the sports calendar of the university is followed and accordingly academic and co-curricular activities are organized. Mega health camps were organized where Tablets of Albendazole and Folic acid were distributed free to the girls who were found anemic. Blood donation camp was also organised. Our College focuses on multi skill development of students. In order to ensure employability various skill development and job orientated training programmes are held by the Vivekanand Career Guidance Cell. Field/Industrial visits and invited lectures are also organised for the betterment of the students. Personality Development Cell also grooms the students by following the calender of Higher Education. Elective subject based options are available for students. This facility enables students to choose the subject of their own interest for future development. Feedback from parents, students, alumni is invited to assess the utility of the syllabus in the upliftment of future profile of the students. The syllabus is divided into units and planned in a way that all the units are completed within the assigned schedule. Teachers are encouraged to impart the curriculum through innovative teaching methods such as presentations, assignments, discussions, workshops, seminars, industrial visits, computer education apart from regular/ traditional teaching methods. Monthly teaching diary is maintained by all the teachers and the proposed plan of the month (prepared in advance) is completed by the teacher as scheduled. CCE tests (Continuous Comprehensive Evaluation) and projects are done within the stipulated time. Seminars, workshops, extension lectures, career advancement programmes, skill improvement trainings are conducted by experts. The Principal and the IQAC monitors all the above activities of the college enthusiastically and keenly. The college is fortunate enough to have no history of any kind of harassment or ragging due to the active and vigilant administration and effective faculty, who have over the years proved to be the real guardians of the students.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://www.gdcrewa.org>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
No Data Entered/Not Applicable !!!					
View Uploaded File					

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://www.gdcrewa.org>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Minor Projects	365	Madhya Padesh Cultural Council	45000	45000
View Uploaded File				

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Kaumi ekta Divas	NCC	20/11/2018
Plant Identification	Botany	12/03/2019
Social Media ke Sahitya Sarokar	Hindi	14/09/2018
Yuva Diwas	Commerce	12/01/2019
Breast Feeding Week	Home science	01/08/2018
Traffic Week	English	29/10/2018
Samvidhan Divas	Political Science	26/11/2018
Upbhogta Samrakshan mudde aur chunaotiyen	Commerce	05/02/2019
Rozgar un mukhi prashikshan yojna	Commerce	08/08/2018
World Diabetes Day	Home Science	14/11/2018
National Nutrition Month	Home Science	04/08/2018
Swasthya nari swasthya pradesh	Home Science	23/10/2018
First Aid evam swasthya gyan prashikshan shivir	Home Science	15/11/2018
World Science Day	Botany	28/02/2019
????????? ???????? ?????	Political Science	24/10/2018
Yoga Shivir	College	20/06/2018

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
No Data Entered/Not Applicable !!!				
View Uploaded File				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
NA	NA	NA	NA	NA	Nil

No file uploaded.

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
00	00	00

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
No Data Entered/Not Applicable !!!	

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
No Data Entered/Not Applicable !!!			
View Uploaded File			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
No Data Entered/Not Applicable !!!	
View Uploaded File	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
No Data Entered/Not Applicable !!!						
View Uploaded File						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
No Data Entered/Not Applicable !!!						
View Uploaded File						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
No Data Entered/Not Applicable !!!				
View Uploaded File				

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such	Number of students participated in such
-------------------------	--	---	---

		activities	activities
No Data Entered/Not Applicable !!!			
View File			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
No Data Entered/Not Applicable !!!			
View File			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
No Data Entered/Not Applicable !!!				
View File				

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
NA	00	00	00
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
No Data Entered/Not Applicable !!!					
View File					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
No Data Entered/Not Applicable !!!			
View File			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
15626177	433120

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Others	Newly Added
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
Seminar halls with ICT facilities	Existing
View File	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
SOUL	Partially	2.0	2018

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	23516	48750	0	0	23516	48750
e-Journals	18	5000	0	0	18	5000
View File						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NA	NA	NA	Null
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	66	1	3	2	1	1	12	50	0
Added	0	0	0	0	0	0	0	0	0
Total	66	1	3	2	1	1	12	50	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

50 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
No Data Entered/Not Applicable !!!	

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
920000	333427	15626177	433120

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Our College is known not only for good quality education but for its excellent performance in curricular, co-curricular and extracurricular activities for which the college makes sincere and committed efforts to expand the infrastructure with the growing needs of the institution. The faculty also adopts new innovative techniques such as OHPs, LCDs video conferencing with the help of virtual class room facility as teaching tools. The College framed its master plan for the projected expansion of the existing building in the near future. Budget is allocated by the Government and the Janbhagidari committee and UGC for the development of physical infrastructure. A new girls' hostel (Block A B), New library building, Golden Jubilee Block, Auditorium are almost constructed in College. Newly constructed Arts block has been handed over by PIU. The College ensures adequate availability of physical infrastructure and ensures its optimal utilization. The faculty members are encouraged to attend training programmes. New pedagogical inputs are recommended and initiatives by faculty members are lauded and approved. Our under grad classes have a yearly syllabus and our post graduation runs on the semester pattern. Whole soul efforts are made to co ordinate the given pattern and till now we have managed to do things in an appropriate manner. The teaching is definitely learner centric, because more than 75 of our students hail from a rural background. First they have to be upgraded technologically, thereafter new methods of teaching tools are put into use. The students are impatient to get along with the syllabus, very few desire to learn out of the syllabus. However, we try to educate them about a more fruitful tomorrow and motivate them to increase their margin of learning. Teachers are encouraged to inspire the students to be regular. Internal assessment methods are shuffled every now and then to maintain the newness. Excursions, industrial visits, in- house seminars, guest lectures, inter- departmental activities are organized to keep the students and teachers mentally alert, active and diversified. The annual programmes(as per Higher Education)calendar are ardently organized. Youth Festivals and college level competitions like, Rangoli, Spot painting, Collage, Vocal/instrumental music, skits, mimicry, clay modelling are organized. Our college, being a girls college, is completely dedicated to bring out the best in our students. Workshops on various subjects are planned to provide quality learning. Feedback is taken from guardians, students and alumni to ensure participation of society in the development of the college. Remedial classes, tutorials, class seminars are conducted as per directives of Higher Education department. Optimum use is made of the available laboratories and resources and efforts are made by the faculty members to help develop a scientific temper in the students. The Library is the heart of our institution. It offers a variety of reading material for students apart from the prescribed books. A lot of information can be gathered to improve and enhance the general knowledge by those students who are keen to upgrade themselves and prepare for competitive examinations in the coming years.

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	State Government	2439	16307124
Financial Support from Other Sources			
a) National	DHE	583	2915000
b) International	0	0	0
View File			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
No Data Entered/Not Applicable !!!			
View File			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
No Data Entered/Not Applicable !!!					
View File					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
View in File	250	5	10	150	20
View File					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students	Programme graduated from	Department graduated from	Name of institution joined	Name of programme
------	--------------------	--------------------------	---------------------------	----------------------------	-------------------

	enrolling into higher education				admitted to
No Data Entered/Not Applicable !!!					
View File					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
No Data Entered/Not Applicable !!!	
View File	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
No Data Entered/Not Applicable !!!		
View File		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
No Data Entered/Not Applicable !!!						
View File						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Training on soft skills, basic computer literacy, job skills is also imparted to the students to instill entrepreneurial skills in them. Emphasis is laid on self-employment and hence training in soft toy making, tie and dye, baking, fruit/food preservation is given to the students. Some of our students have set up individual entrepreneurial units. Extension lectures on the current topics, workshops on communication skills, job skills and computer trainings are organized regularly. 'Bhasha Sudhar' club is responsible for bringing awareness among students regarding those aspects of knowledge which are tricky and commonly put to incorrect use. Five new words with their meaning and usage are put up on the interactive board each day for the benefit of students. Through extension activity programmes, lectures are organized on various subjects related to gender awareness, rights of women in society, health and hygiene, to create awareness among students and spread the message to society in a big way by taking help from the media. The College has 01 multipurpose hall which is used for the major cultural events of the college. In addition, other activities by NSS and NCC, cultural activities during Youth Festival and at the college annual function, public speaking through literary committee, communication skills through Vivekananda career guidance cell, Health and Hygiene related activity Yoga training and so many others arranged time to time through N.S.S., Red Ribbon Club, Red Cross society in our College. Calendar of activities (Sports, Youth Festival, cultural and Literary events), Achievements, Awards. The college ensures the participation of its students in sports and extra-curricular activities. The Sports, cultural, Youth Festival, Literary Competitions, Annual Day Celebrations committees conduct such activities in the college. Being the land college of the district, the college coordinates the district level sports and Youth Festival competitions. Students

of the college are encouraged to participate in the district, division, state and inter-university sports and Youth Festival competitions. They are provided practice and coaching by the sports officer. Professor in charge. Sports competitions at the District, Division, State and the Inter-university levels are organized in games like basketball, badminton, table-tennis, kabaddi, judo, athletics. The Youth Festival competitions are held for debates, extempore speech, one act play, classical music, instrumental music, dance, quiz and other cultural activities.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

As per our college records, more than 1000 of the Alumni are placed in various govt. and non-govt. institutions. They adorn various walks of life like: Education, Medical Profession, Politics, Social Service, Banking Sectors, Music, Nutritionists, Defence Services, Police, Administrative Services, Entrepreneurs.

S.no.	Name of Alumni	Employment status	Name of the organisation
1.	Riti Pathak	Politician	Sitting member of Lok Sabha(M.P.)
2.	Smt. Sushila Singh	Politician	Ex. Mayor Jabalpur
3.	Smt. Maya Singh	Politician	Former Chairman, Zila Panchayat, Rewa.
4.	Smt. Sheela Tyagi	Politician	Sitting MLA of BJP
5.	Smt. Kavita Mathur	Employed	Civil Judge
6.	Smt. Sunita Jadiya	Employed	Civil Judge
7.	Dr. Usha Awasthi	Employed	Addl. Director HE, Rewa
8.	Smt. Maya Awasthi	Employed	Upper Collector
9.	Smt. Kalpana Tiwari	Employed	P.O. SBI
10.	Smt. Arti Gautam	Employed	P.O. SBI
11.	Smt. Ankita Pandey	Employed	Bank Manager
12.	Smt. Sakshi Shukla	Employed	Bank Manager
13.	Neerja Namdev	Employed	Deputy Registrar, APSU Rewa.
14.	Asha Bhatnagar	Employed	Computer Executive, USA
15.	Dr. Shushila Chandwani	Employed	Medical Practitioner, England.
16.	Bharti Mishra	Employed	Deputy Collector M. P. Govt.
17.	Chanchal Nagar	Employed	CSP, MP Police
18.	Sapna Mishra	Employed	SI. M. P. Police
19.	Sabiya Parveen	Self Employed	Beauty Parlour
20.	Seema Singh	Self Employed	Social Worker
21.	Priti Singh	Employed	Teacher
22.	Sandhya Singh	Employed	Teacher
23.	Rajshree Singh	Un Employed	House Wife
24.	Kiran Singh	Employed	Supervisor, Mahila Bal Vikas
25.	Yogmaya Pathak	Self Employed	Advocate
26.	Suchita Sharma	Self Employed	Advocate
27.	Neera Bundela	Employed	Supervisor, Mahila Bal Vikas
28.	Suneeta Sharma	Employed	Supervisor, Mahila Bal Vikas
29.	Sunanda Dutta	Employed	Teacher
30.	Kamla Nag	Employed	Teacher
31.	Rekha Singh	Employed	Bank
32.	Richa Sondhiya	Employed	Teacher
33.	Aparna Singh	Employed	Teacher
34.	Jyoti Sheetlani	Employed	Teacher
35.	Shraddha Tiwari	Unemployed	Ph.D. Student
36.	Alka Tiwari	Employed	Director School
37.	Chitrangada Singh	Employed	SI.M.P. Police
38.	Upasna Hirani	Employed	Teacher
39.	Madhu Singh	Self Employed	Beauty Parlour
40.	Tabassum Bano	Employed	M.P.Higher Education
41.	Tarannum Khan	Employed	M.P.Higher Education
42.	Pragya Pandey	Employed	M.P.Higher Education
43.	BhagyaShree Mishra	Employed	M.P.Higher Education
44.	Kavita Mathur	Employed	Civil Judge
45.	Shraddha Shukla	Employed	M.P.Higher Education
46.	Shraddha Pandey	Employed	NGO
47.	Pratibha Singh Baghel	Self- Employed	Renowned Bollywood Singer
48.	Mukul Soni	Self Employed	National level Singer and runs a Music Academy
49.	Sonika Singh Parihar	Employed	Central Excise Officer
50.	Capt. Pratima Tiwari	Employed	Capt. in Indian Army

5.4.2 – No. of enrolled Alumni:

200

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

Record unavailable

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Internal Decentralization: • The Principal along with a dedicated army of faculty members are given freedom to plan academic and administrative activities (as per guidelines of Higher Education Department) for the smooth contact and continuous progress of the college both for the Teaching and non teaching aspects of college functioning. • IQAC has the freedom to formulate quality policies and its implantation discussed and planned at the several meetings conducted in the year. • HODs of Department have the freedom to plan, implement, finalize and shape activities in view of the available resources by conducting department meetings. • Committee meeting: Drawing participatory action plans, implementation and refection on the same for improvement/innovation under the leadership of the Convener. • Staff Meetings: A large number of issues are discussed during staff meetings, giving the scope for collective thinking and decision making. • Faculty member have contributed in a big way in internalizing quality policy due to openness in working at all levels and free access to the Principal. Participatory Management: The College follows the principal of participatory Management. The defining, allotting and communicating of responsibilities happen Concomitancy in the meetings conducted at various levels. • Students' Council interaction with the Principal and teachers: The students' council serves as a good interface between college authority and students. • Inputs from Alumni at department level: Help us plan activities for the students such as industrial visits, internships and placement. • Faculty members participate in various activities like seminars, orientation and refresher courses, university, committee meetings share their experiences/ideas to continuously bring about improvement in our functioning. The effective leadership is visible in various institutional practices such as decentralization and participative management. The institution has a practice of participative management. The college provides the better opportunity to all the participating in the decision making process, the college administrative and academic structure is in a manner to make the decision by participative arrangement. Principal is the administrative and academic Head, followed by departmental heads. The Principal conducts meetings with the departmental heads. A) N.S.S. camp is held once in a year, the N.S.S. committee conducts meetings to decide the place/venue, dates and that is provided as per the convenience and discussion with the Principal. The responsibility rests with the N.S.S. programme officer. B) The College has conducted Seminar at State and National Level. The departments decided the subjects of the seminar in their departmental meetings. This is communicated to the Principal. This is also an example of participative arrangement. C) The examinations are carried out periodically throughout the year for which there are separate examination committees. D) The management authorities regularly undertake the review of working of the college in its Executive council meeting and working committee meeting. The Necessary guidance and directives are issued through these meetings. E) The emphasis is laid on the regular lectures conducted by the staff, timely completion of the syllabus.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	<p>The mainframe of the syllabus is designed by the Higher Education Department. The affiliating University decides upon the curriculum it wishes to follow. Some of the faculty members of our college, who are member of the Board of Studies, help in the framing of the syllabus. The curriculum is designed keeping in mind the academic level, requirement and demand of the students and their related career prospects. Focus is also laid upon co-curricular activities including cultural, sporting, social responsibilities, environmental awareness.</p>
Teaching and Learning	<p>Our College is know not only for good quality education but for its excellent performance in curricular, co-curricular and extracurricular activities for which the college makes sincere and committed efforts to expand the infrastructure with the growing needs of the institution. The faculty also adopts new innovative techniques such as OHPs, LCDs video conferencing with the help of virtual class room facility as teaching tools.</p>
Examination and Evaluation	<p>The college follows university norms on CCE (Continuous Comprehensive Evaluation). CCE is mandatory for all subjects/papers including the three papers of foundation course in all the three undergraduate years. Internal evaluation is mandatory and part of requirement from university for all courses in self financed segments and PG section. Each department conducts continuous internal assessment in its own way, based upon the guideline prescribed by the Higher Education Department, which has marked out 22 ways for evaluation of students. Giving home assignments, conducting tests in class, using quiz method, organizing discussions, students seminars, PowerPoint presentations, are some of the techniques used to evaluate students.</p>
Research and Development	<p>Identifies major research themes, places these themes in their social and economic context, highlights major research achievements (publications, collaborations, intellectual property produced, external funding received</p>

etc.), and profiles top researchers.

Lays out the research agenda and identifies themes for the coming year.

• Major research themes S. No.

Department Prioritized research area and expertise Social/ economic context
1 Botany: Biodiversity conservation, pollution, climatic change, Medicinal Botany-Environmental conservation Awareness Job Oriented
2 Zoology: Biodiversity Animal conservation, Animal Behavior, Awareness to Animal Behaviour wild Life.
3 Chemistry: Biodegradable Products, its Disposal Pollution Control, Environmental Consciousness
4 Arts Historiography, Social Economic Political Religious life in different dynasty, Art, Culture, Literature, Music, Architecture, Social Values, State Politics Administration , Foreign Policy, Political and Social Thinkers, Political Social Problems in India. Awareness towards different aspects of Life and Society in a larger picture.

Library, ICT and Physical Infrastructure / Instrumentation

A total of 65 computer systems and 03 laptops are available in the college. The office, library, semester cell, career counseling cell, remedial coaching cell, IQAC, Home. Sc. Department and all the science departments have been provided computers with internet facility.

Human Resource Management

The human resources are an invaluable resource of any organization. The importance of the active role of human resources in today's ever changing modern developing scenario is evident. The effectiveness and efficiency of service organization like libraries are measured in term of quality of its services delivered or rendered to its users. The quality of its service mainly depends upon the quality of work, which in turn directly depends on knowledge, adaptability and satisfaction level of the librarians, professionals working in a library. Job satisfaction is a complex phenomenon that can be variably interpreted. Human Resource Management is considered to be the most valuable asset in any organization. It is the sum-total of inherent abilities, acquired knowledge and skills represented by the talents and aptitudes of the employed persons who comprise of executives,

supervisors, and the rank and file employees. Human resource joins the organization with some motives like security of income and job, better prospects in the future, and the satisfaction of social and psychological need. Every human being has different priorities of needs at different times. It is the responsibility of management to identify those and provide appropriate opportunities and environments to human resource at work for satisfying their needs.

Industry Interaction / Collaboration

Various MOUs have been signed with institutions and industries to enhance participation of society in the upliftment of the college. Time and again Students are taken on educational /Industrial tours, so that they become aware of the practical aspects of their learning.

Admission of Students

Admission of Students is mainly an online process. Registration and verification is done online, though their documents have to be physically verified by the admission committee to ensure that the candidate is eligible for admission. The admission strategy is framed and directed by the Department of Higher Education and the colleges have to follow the time- table and schedules as determined by the DHE. The entire process is transparent and ensures satisfaction of the candidates who apply for admission.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
<p>Planning and Development</p>	<p>The College framed its master plan for the projected expansion of the existing building in the near future. Budget is allocated by the Government and the janbhagidari committee and UGC for the development of physical infrastructure. A new girls' hostel (Block A B), New library building, Golden Jubilee Block, Auditorium are almost constructed in College. Newly constructed Arts block has been handed over by PIU. The College ensures adequate availability of physical infrastructure and ensures its optimal utilization.</p>
<p>Administration</p>	<p>The institution has a practice of participative management. The college</p>

provides the better opportunity to all the participating in the decision making process, the college administrative and academic structure is in a manner to make the decision by participative arrangement. Principal is the administrative and academic Head, followed by departmental heads. The Principal conducts meetings with the departmental heads. The Principal along with a dedicated army of faculty members are given freedom to plan academic and administrative activities (as per guidelines of Higher Education Department) for the smooth contact and continuous progress of the college both for the Teaching and non teaching aspects of college functioning. • IQAC has the freedom to formulate quality policies and its implantation discussed and planned at the several meetings conducted in the year.

Finance and Accounts

The accounts of the college are audited regularly at four levels - (i) The internal auditing by the internal audit committee of the college (ii) External auditing of U.G.C. and Janbhagidari committee's accounts by a registered C.A. (iii) Auditing done by the State Department of Higher Education and (iv) External auditing done by the office of the Accountant General Madhya Pradesh Government. Internal audits by the Internal Audit Committee of the college are done regularly. This committee consists of two senior Professors one each from Commerce and Mathematics. The same Committee examines the cashbook and the fee received, PD, AF, Sports, NSS, UGC, and Janbhagidari accounts. All the accounts of various departments, cashbooks, fee and other receipts are examined carefully and report is submitted to the Principal. The external audit by the appointed C.A. is done yearly and the audit reports of the J.B. and U.G.C. are submitted to the authorities concerned. The last available audit statement is dated March 31st 2018, and does not present any audit objection.

Student Admission and Support

Admission of Students is mainly an online process. Registration and verification is done online, though their documents have to be physically verified by the admission committee to

ensure that the candidate is eligible for admission. The admission strategy is framed and directed by the Department of Higher Education and the colleges have to follow the time-table and schedules as determined by the DHE. The entire process is transparent and ensures satisfaction of the candidates who apply for admission. The support is provided by various schemes of the government and scholarships.

Examination

The college follows university norms on CCE (Continuous Comprehensive Evaluation). CCE is mandatory for all subjects/papers including the three papers of foundation course in all the three undergraduate years. Internal evaluation is mandatory and part of requirement from university for all courses in self financed segments and PG section. Each department conducts continuous internal assessment in its own way, based upon the guideline prescribed by the Higher Education Department, which has marked out 22 ways for evaluation of students. Giving home assignments, conducting tests in class, using quiz method, organizing discussions, students seminars, PowerPoint presentations, are some of the techniques used to evaluate students.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
Nil	NA	NA	NA	Nil
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
No Data Entered/Not Applicable !!!						
View File						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher

Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
No Data Entered/Not Applicable !!!				
View File				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
0	0	0	0

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
<p>There are various welfare schemes available for teaching and non-teaching staff, which are mentioned as under : ? Provident fund ? Group Insurance ? Medical reimbursements ? Medical leave ? Earn leave ? Study leave ? Maternity Leave ? Paternity Leave ? Green Card benefits ? Loan Facilities - ? Housing loan ? Educational loan ? Festival advance ? Vehicle loan ? Medical reimbursement ? GPF (General Provident Fund) ? Staff quarters are available on the campus for teaching staff members of the college. There are various welfare schemes available for teaching and non-teaching staff, which are mentioned as under : ? Provident fund ? Group Insurance ? Medical reimbursements ? Medical leave ? Earn leave ? Study leave ? Maternity Leave ? Paternity Leave ? Green Card benefits ? Loan Facilities - ? Housing loan ? Educational loan ? Festival advance ? Vehicle loan ? Medical</p>	<p>There are various welfare schemes available for teaching and non-teaching staff, which are mentioned as under : ? Provident fund ? Group Insurance ? Medical reimbursements ? Medical leave ? Earn leave ? Study leave ? Maternity Leave ? Paternity Leave ? Green Card benefits ? Loan Facilities - ? Housing loan ? Educational loan ? Festival advance ? Vehicle loan ? Medical reimbursement ? GPF (General Provident Fund) ? Staff quarters are available on the campus for teaching staff members of the college.</p>	<p>1. Gaon ki Beti 2. Pratibha Kiran 3. Scholarship SC/ST, OBC 4. Nirdhan Chhatra 5. Medhavi Chhatra Yojna 6. Jankalyan Yojna 7. Awas Yojna 8. Insurance</p>

reimbursement ? GPF (General Provident Fund) ? Staff quarters are available on the campus for teaching staff members of the college. There are various welfare schemes available for teaching and non-teaching staff, which are mentioned as under : ? Provident fund ? Group Insurance ? Medical reimbursements ? Medical leave ? Earn leave ? Study leave ? Maternity Leave ? Paternity Leave ? Green Card benefits ? Loan Facilities - ? Housing loan ? Educational loan ? Festival advance ? Vehicle loan ? Medical reimbursement ? GPF (General Provident Fund) ? Staff quarters are available on the campus for teaching staff members of the college.

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The accounts of the college are audited regularly at four levels - (i) The internal auditing by the internal audit committee of the college (ii) External auditing of U.G.C. and Janbhagidari committee's accounts by a registered C.A. (iii) Auditing done by the State Department of Higher Education and (iv) External auditing done by the office of the Accountant General Madhya Pradesh Government. Internal audits by the Internal Audit Committee of the college are done regularly. This committee consists of two senior Professors one each from Commerce and Mathematics. The same Committee examines the cashbook and the fee received, PD, AF, Sports, NSS, UGC, and Janbhagidari accounts. All the accounts of various departments, cashbooks, fee and other receipts are examined carefully and report is submitted to the Principal. The external audit by the appointed C.A. is done yearly and the audit reports of the J.B. and U.G.C. are submitted to the authorities concerned. The last available audit statement is dated March 31st 2015, and does not present any audit objection.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
NA	0	NA
No file uploaded.		

6.4.3 – Total corpus fund generated

00

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Addl. Director DHE, Rewa	Yes	Principal / IQAC
Administrative	Yes	Addl. Director DHE, Rewa	Yes	Principal / IQAC

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1. Dissolving issues of teaching, learning 2. Sorting financial problems of students 3. Identifying psychological and physiological issues of students and conferring with the guardians.

6.5.3 – Development programmes for support staff (at least three)

There are no government schemes as such, but help by staff is provided on humanitarian grounds- 1. Medical issues 2. Personal financial aid 3. Free health check ups, whenever medical camps are set up within the college campus.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Extra focus is laid upon research innovations and publication 2. Teaching is now aimed at being learner centric 3. Infrastructural deficiencies are being taken care off.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
Nil	View File	Nil	Nil	Nil	Nil
View File					

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
One Day Workshop Samvidhan Diwas	26/11/2018	26/11/2018	150	30
One Day	05/10/2018	05/10/2018	100	15

Workshop Impact of Literature on Society				
Workshop On Healthy women: Healthy State	23/10/2018	26/10/2018	100	10
Workshop On Nutrition for one month	04/09/2018	29/09/2018	100	10
Two days workshop organized on ?????? ?????? ?????? : AIDS ?? ?????????? ?? ?	01/12/2018	03/12/2018	100	15
Awareness campaign in slum area for AIDS and blood donation.	13/03/2019	13/03/2019	50	5
Traffic Awareness Programme	29/10/2018	30/10/2018	100	10

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
Plans are underway for installation of Solar Energy System. Approval from the Collector (who is head of Janbhagidari and final authority for sanctioning funds), is awaited.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	Yes	10
Scribes for examination	Yes	5

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
No Data Entered/Not Applicable !!!							
View File							

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Environmental Awareness	14/06/2018	Environment is our

mainstay. Human life is our chief concern. If the Environment is healthy, we can work better, reduce stress and be more productive. Apart from the external natural environment, the mental and physical space should also be healthy and vibrant. Keeping in mind all these factors, the handbook has been designed to create awareness among all, besides enlightening people to stay alert and active.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
No Data Entered/Not Applicable !!!			
View File			

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Regular Plantation work is undertaken to keep the environment green and clean.
2. Cleanliness drives are organized by the units of NSS and NCC to clear the campus off polythene.
3. Once a month the motored vehicles are parked outside the college campus as a token to ensure a pollution free campus.
4. Dust bins have been placed at all vantage points within and without the college building, to inculcate in all the sense of hygiene and cleanliness.
5. Incinerator has been installed to destroy the garbage without polluting the environment.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Best Practice-1 TITLE OF THE PRACTICE: To facilitate research and academic excellence through Technological up-gradation of Teaching-Learning aids :-
 GOAL: Computers, internet, LCD projectors, are being used as new tools of Learning. By browsing the internet, the students and research scholars are encouraged to come into contact with prestigious international journals, books, papers and other resources and use them for research and learning purposes.
 CONTEXT: ICT has revolutionized almost all walks of life. The progress of human life and knowledge is largely dependent on ICT. Education has been largely affected by technological knowhow and our college endeavors to provide the best to its students. The college intends to expand its infrastructure to be able to accommodate the increasing strength of students. Provide financial assistance to the poor students of the general category, to organize Extension programmes.

- Up-gradation of facilities in the departments of science by buying new equipments, latest books and increasing the number of journals.
- Improving sports facilities, organizing educational tour, expand the internet facility and providing health services to the students.

PRACTICE: • Funds are mobilized

through UGC and Janbhagidari to provide ICT equipments and gadgets like computers, interactive boards, LCD projectors. • To complement the traditional methods and materials and presentations, Re-accreditation SSR 2015 Govt. Girls' P.G. College, Rewa Page 163 Seminars, quiz are conducted using these ICT means of technology. • The college is a recognized research centre of History, Hindi, Home Sc., Pol. Sc., Chemistry, Botany, Zoology, Music. • The website of the college is updated regularly. EVIDENCE OF SUCCESS: • Technological up gradation has led to enhancement in excellence and research. For instance: Presentations, workshops, quiz and many instructional and evaluative Works are conducted using ICT resources like computers and LCD projectors. Professors regularly use internet. PROBLEMS ENCOUNTERED AND RESOURCES REQUIRED: • Mobilization of funds. • More space to install the ICT equipments. • Training of administrative and teaching staff. • There is need of more smart class rooms to extend the use of ICT resources. • More funds are required to establish an E-resource centre in the library. TECHNOLOGICAL UPGRADATION OF TEACHING-LEARNING AIDS: For academic excellence and to facilitate research is a healthy practice which supports the traditional teaching methods and materials and involves the learners in the learning process. It is of great aid to the researchers who can access a lot of material on the web and can use it for their research. BEST PRACTICE - 2 TITLE OF THE PRACTICE: To induce awareness among girl students about their status in society. GOAL: Most of the students of the college hail from rural background. They come from closed societies where changes are not welcome. Girls, women face exploitation at the hands of stakeholders of the rural society. Education tends to steer the mind in the right direction aiming to make the students aware about their role as responsible members of society. THE CONTEXT: The community based learning extends the class room instruction to the service of society. Apart from traditional class room instructions the college feels it necessary to create a bond between the Institution and the society through creating awareness about social duties and responsibilities of members of so called rural Re-accreditation SSR 2015 Govt. Girls' P.G. College, Rewa Page 164 Societies and their wards. There are several issues related to caste, gender and superstition, which prevent the rural folk from trusting the integrity of latest theories and technology. THE PRACTICE: By organizing camps in nearby villages, the NCC and the NSS units of the college try to promote awareness among the villagers regarding relative issues like: safe and hygienic delivery in hospitals, importance of immediate breastfeeding for babies for proper immunity, hygienic living conditions, significance of vaccination. EVIDENCE OF SUCCESS: Active participation of students in camps, talks organized by various departments on issues related to the identified areas of discussion on above mentioned subjects. Conducting workshops to raise awareness among students and encourage positive thinking. ? Bhasha Sudhar' club is responsible for bringing awareness among students regarding those aspects of knowledge which are tricky and commonly put to incorrect use. ? Five new words with their meaning and usage are put up on the interactive board each day for the benefit of students by the Deptt. Of English. ? 'No Vehicle Day' is being observed on first working day of every month in the college campus to keep the campus pollution free. ? To facilitate research and academic excellence through Technological up-gradation of Teaching-Learning aids. ? To induce awareness among girl students about their status in society. ? Campus Ambassador motivates the students to enroll the selves to the voter list. ? Cleanliness Drive on every Saturday by staff and students is being observed in the College. ? Seminars for students are being organized once in a month at P.G. level. Yoga Training and Stress Management programme is organized every year. ? Marshal Art training is given to students for self defence every year. ? Our College has get up a Vermi Compost Unit. ? Mega health check up camp is organized annually for the students and staff. Recquired medicines are being provided to the students with the help of Red Cross society. ? Three day/Seven day workshop is organized by almost every departments under supervision of IQAC.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://www.gdcrewa.org>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

As far as our Mission and Vision is concerned, college always tries to implement the distinctiveness in the work. Our college has a large number of students from the surrounding villages. Most of the students from rural areas poor background, but they are not poor in talent, knowledge and humility. Our college staff identify their talent and encourage them as per our mission statement, 'our aim is to bring the girl students into the main stream of higher education'. The main aim was to provide an opportunity to the rural students of this area especially the rural girl students to pursue the higher education for their development and progress of the family. In accordance with mission statement HEI gives exposure to the girl students to get an opportunity to participate in every curricular, extracurricular and extension activities very actively. Through the NSS, NCC the girl students get a platform and dais to develop their academic as well as professional, cultural, social consciousness, alertness, responsiveness. Various schemes by the Government provide scholarship to the Students, helping them to complete their education. College organises the women empowerment programs to make them confident enough to fight the battle of life. Various eminent woman personalities are invited to guide the students on several issues. Special health related Seminars, workshops are organised and health check up camps are setup to solve health issues.

1. Innovations and Best Practices Some of the innovations are mentioned below:

- A new Canteen adds to the assets of our college.
- Girls' Common Room has been provided to the students.
- A Gymnasium is well-equipped at the Sports Complex for the benefit of the students.
- Some of the Postgraduate departments have been technologically upgraded with internet facility, computer, printer, LCD projectors for PPT presentation.
- We have developed a smart class for organizing college level seminars and workshops.
- Remedial Coaching for SC/ST/OBC and Coaching for entry into services have been working successfully to help students to prepare for competitive exams.
- There is a virtual class where students are benefitted by lectures of eminent scholars online and can even have interactive sessions with the lectures.
- Library has been upgraded to E-library and provides facilities Inflibnet facilities and Wi-Fi internet connectivity to facilities staff, students and researchers.
- Post graduate departments have departmental library.
- Job-fairs are organized every year to provide opportunities to the students to internet with the representatives of the industry and service sector.
- Water coolers with water purification system have been installed to provide pure drinking water to the students.
- All the students are covered under Group Insurance Scheme.
- The administrative office has been partially computerized.
- Greenery in the campus is regularly increased by planting saplings. There is a herbal garden being maintained by the department of Botany.
- Extension lectures on the current topics, workshops on communication skills, job skills and computer training are organized regularly.
- Grievance Redressal Cell, Prevention of Harassment of Women within the college campus

Provide the weblink of the institution

<http://www.gdcrewa.org>

8. Future Plans of Actions for Next Academic Year

1. To equip and improve facilities at the Sports Complex. 2. To refurbish the

existing hall as Seminar Hall with modern technologies. 3. Completion of Arts Block and a new Library building. Completion of the Golden Jubilee Block. 4. Completion of Auditorium. 5. Curricular Development. 6. Teaching and Learning Initiatives. 7. Research and Extension. 8. Seminars/workshops and skill oriented trainings for students. 9. Procuring more computers, LCD projects for departments who are lacking in this facility. 10. Sending proposals for major/minor research projects and seminars to the UGC. 11. CCTV cameras for newly constructed Arts Block and girls' hostel block A and B. 12. To equip the new Chemistry Laboratory. 13. To organize motivational seminars. 14. Organizing National Conferences/Seminars/workshops. 15. To increase safe and pure drinking water facility proper sanitation for Girls. 16. Planting more trees and saplings towards developing Green Campus. 17. Encourage Faculty members to participate in various National/International Seminars. 18. Facilitating Administrative Staff Training for Quality improvement. 19. Skill Orientated Programmes to be Conducted-07. 20. Co curricular activities to be conducted- (in each Department) - a. Assignments b. Seminars c. Field visits. 21. To organize Medical Check Up Camp for students. 22. More Smart Class rooms to be introduced. 23. Students support and progression.