Yearly Status Report - 2017-2018

Part A	
Data of the Institution	
1. Name of the Institution	**GOVERNMENT GIRLS POST GRADUATE COLLEGE**
Name of the head of the Institution	**Dr. Neeta Singh**
Designation	**Principal(in-charge)**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**07662252109**
Mobile no.	**9826627623**
Registered Email	**heggpgcrew@mp.gov.in**
Alternate Email	**iqacgdcr2008@gmail.com**
Address	**Govt. Girls' P.G. College, Rewa**
City/Town	**REWA**
State/UT	**Madhya Pradesh**
Pincode	**486001**

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Women**
Location	**Urban**
Financial Status	**Self financed and grant-in-aid**
Name of the IQAC co-ordinator/Director	**Dr. M.M. Dwivedi**
Phone no/Alternate Phone no.	**07662252109**
Mobile no.	**9826627623**
Registered Email	**iqacgdcr2008@gmail.com**
Alternate Email	**heggpgcrew@mp.gov.in**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	http://www.gdcrewa.org

4. Whether Academic Calendar prepared during the year

No

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	**B+**	**76.15**	**2006**	**02-Feb-2006**	**01-Feb-2011**
2	**A**	**3.02**	**2017**	**22-Feb-2017**	**21-Feb-2022**

6. Date of Establishment of IQAC

17-Feb-2008

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Yoga day celebration and awareness programme.	**16-Jun-2017** **06**	**100**
Hariyali Mahotsva Programme.	**01-Jul-2017** **05**	**80**
Swachha compaign organised at slum area of	**10-Aug-2017** **01**	**150**

Rewa.		
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NIL	NIL	NIL	2018 00	0
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9. Whether composition of IQAC as per latest NAAC guidelines:	No
Upload latest notification of formation of IQAC	No Files Uploaded !!!
10. Number of IQAC meetings held during the year :	3
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	No
Upload the minutes of meeting and action taken report	No Files Uploaded !!!
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

IQAC encouraged faculty members to present papers in regional/National/International seminars/conferences Papers presented :Regional72, National 179, International 12

* IQAC motivates teachers publish research papers in journals Peer Review Journals : International- 10, National- 03 Non-Peer Review Journals : International- 17, National- 08 e- Journals : International- 03 Conference proceedings: National- 02

*MOUs: 1. REACT Organization Branch Rewa 2. Pukar Parayavaran Sanrkshan, evam manav kalian sangthan, Rewa 3.Mum Sai Seva Samiti Ghoghar, Rewa 4.Mor Vikalp Vikas Samiti, Rewa 5.Pioneer Institute of Training & Placement, Rewa 6.Nivedita Kalyan Samiti, Rewa

*College Publishes Multi Disciplinary National Research journal "Vibrant" with ISSN-2454-5090 & college has also started publishing college magazine "Abhivyakti" from 2016. College has its own Newsletter.

*Numerous activities namely, workshops seminars educational tours, invited lectures by eminent orators were organized by the various departments of the college. A variety of topics, right from matters related to social problems, environment, health and hygiene were focused upon.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
To equip and improve facilities at the Sports Complex.	Achieved
To refurbish the existing hall as Seminar Hall with modern technologies	Achieved
Completion of Arts Block and a new Library building. Completion of the Golden Jubilee Block.	In Progress
Completion of Auditorium	Completed
Curricular Development	New planning underway
Teaching and Learning Initiatives	New planning underway
Medical Camps for Students	Organized
Administrative Staff Training for Quality improvement	Undertaken
Co curricular activities to be conducted- (in each Department) – a. Assignments b. Seminars c. Field visits.	Undertaken
Students support and progression	Undertaken
No Files Uploaded !!!	

14. Whether AQAR was placed before statutory body ?	No
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	No
17. Does the Institution have Management Information System ?	No

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Our college is affiliated to Awadhesh Pratap Singh University, Rewa , so we follow the curriculum designed by it. At the beginning of academic session the department of Higher Education provides the academic calendar which consists of curricular, co-curricular and extracurricular activities for effective implementation and delivery of curriculum. Our College is known not only for good quality education but for its excellent performance in curricular, co-curricular and extracurricular activities for which the college makes sincere and committed efforts to expand the infrastructure with the growing needs of the institution. The faculty also adopts new innovative techniques such as OHPs, LCDs & video conferencing with the help of virtual class room facility as teaching tools. The College framed its master plan for the projected expansion of the existing building in the near future. Budget is allocated by the Government and the janbhagidari committee and UGC for the development of physical infrastructure. A new girls' hostel (Block A & B), New library building, Golden Jubilee Block, Auditorium are almost constructed in College. Newly constructed Arts block has been handed over by PIU. The College ensures adequate availability of physical infrastructure and ensures its optimal utilization. We undertake following measures for effective delivery of the university curriculum at college level ? There is a timetable committee which prepares the timetable as per workload for the academic session. ? A comprehensive teaching plan is prepared by every department and teacher which includes the delivery of lectures, tutorials and practical. ? The Principal addresses the newly admitted students in "Induction Program". This program orients the students about: facilities and welfare schemes available, code of conduct and discipline, add-on courses and extra-curricular activities. ? The faculty members take few lectures on the introduction of the curriculum. ? Unit Tests are conducted periodically and its results is displayed and discussed with the students in the class room. ? Periodical meetings of Head of the Departments are held with the Principal to take review and discuss the curriculum delivery. ? Intra-departmental meetings for the review of the teaching, planning of unit tests, seminars etc. are also conducted. ? Assignments, seminars and project are given to the students under the supervision of the faculty. ? Guest lectures of eminent faculty members from other institutions are arranged to give exposure of the current trends and the latest subject knowledge. ? ICT is used for effective teaching by the teachers of various departments. ? The departments organize study tours, excursions, field project and industrial visits for students' exposure to practical knowledge. ? The faculty members encourage the students to read the reference books and take use of e- resources available at the institute level Network Resource Centre to update and enhance their subject knowledge. ? UGC sponsored Career-Oriented Courses are introduced in all faculties to enhance the employability of the students. ? Short Term Courses and Soft Skill programs are conducted for the overall development of the student. ? Remedial coaching is given to slow learners.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
NIL	NIL	Nil	0	0	0

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nill	**NA**	**Nill**
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nill	**NA**	**Nill**

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	**0**	**0**

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
NIL	**Nill**	**0**
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
MA	**Sociology**	**65**
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	No
Employers	No
Alumni	No
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

An attempt was made to make a survey on students and their guardians with the view to find out some necessary background information. The department of Psychology designed the feedback format based upon the questionnaire provided by the IQAC. Data was collected from students of all streams of our college, namely, Arts, Science, Commerce and Home Science. STUDENTS FEED-BACK: The students were given a feed-back Performa. There were 11 question asked by the students. In case of question no 1 it was asked to what extent they are satisfied with their college Teachers Majority of students reported satisfaction only 4 reported dis satisfaction. With regard to second question 93.17 consider that college environment is ragging free 6.82 showed dis agreement. 65 students reported in favour of q.n.3 that they are being benefitted with library facility, about 34 showed dis satisfaction. 76.70 students reported satisfaction with sport facility, 23.39 were not

satisfaction. About 78.40 were satisfied with canteen facility 21.6 were found as not satisfied. A majority of students (68) indicated that toilet facility And water facility in the college is up to the mark. However 32 students reported dis satisfaction. 79 students were satisfied with the implementation of Govt. plans and facility about 20.40 were not satisfied. About 60 students were satisfied with N.C.C. N.S.S. Activities 20 were not satisfied and remaining 20 were of indifferent view. Students were asked for their suggestion about cleanliness of the campus 84 wished for regular cleaning programme. 12.8 stressed on the need of more Dustbins in the campus. 2 the college campus. In case of hostel facility 36.4 showed satisfaction with the state of affairs, 35.2 did not responded to the question and left un answered. About 8 4 sample reported cleaning and water problem. 1.2 were not satisfied with Hostel facility. 0.4 students suggested that admission, Coaching, Ragging, Plantation should, Fan problem should be handled without partiality. They were also of the view that college management should increase number of seats for admission in each class of each faculty. Findings suggested that about 53.2 students reported satisfaction with the Development and Progress of the college. Some demanded the need of computer education (4.4), more facilities (4), 2.4 students suggested on the need of improvement in Teaching environment. 2.4 demanded for larger rooms, students election (1.2). 1.2 were concerned with the problem of Rule regulation. 0.8 suggested the need of competition oriented teaching, 0.4 asked for more discipline. However remaining 0.4 suggested that infra-structure and parking problem should be taken care of. GUARDIANS FEED-BACK: 93.23 Guardians agree that teaching system of the college seems satisfactory. 6.70 showed dis satisfaction also. About 96 guardians encourage their wards to taken initiative in extracurricular activities while 3.60 showed no interest. 85.5 were satisfied with the implementation of Govt. facilities, only 14.43 showed dis satisfaction. 98.45 guardians encourage their wards for regular attendance while 3.60 don't encourage. About 74.74 guardians indicated that they attend Parent-teacher meetings regularly. 25.26 guardians showed no interest

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
No Data Entered/Not Applicable !!!				
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2017	1466	682	37	37	37

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using	ICT Tools and resources	Number of ICT enabled	Numberof smart classrooms	E-resources and techniques used

	ICT (LMS, e-Resources)	available	Classrooms		
40	0	0	1	1	0

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2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

In our institution, mentoring system was introduced in the session 2010-11, to establish a better and effective relationship between student and teacher and to ensure continuous monitoring and counselling and guidance of students in academics and personal grooming. All teachers work as mentors for students allotted to them. The students are made to feel confident to confide in their mentors. This is a continuous process till the end of academic session of the student. The aim of student mentorship is – 1. To enhance teacher –student relationship. 2. To enhance student's academic performance and attendance. 3. To minimize student's dropout ratio. 4. To monitor the student's regularity and discipline. 5. To enable the parents to know about the performance of regularity of their wards. The IQAC has taken the initiative of implementing the mentoring of students based on the streams of studies and also according to their core subjects. They are divided into groups of 20-25 students. Mentors maintain and update the mentoring format after collecting all necessary information. Mentors are expected to offer guidance and counselling as and when required. It is the practice of mentors to meet students individually or in groups. In isolated cases, parents are called for counselling and special meeting with the Principal, at the suggestion of the mentor. If a student is identified as a weak learner in a particular subject, it is the duty of the mentor to apprise the concerned subject teacher. At least 3 to 4 meeting are arranged by mentors for their mentee in each semester. Though, the system has only been implemented in the last few years, significant improvement in the teacher – student relationship has been observed. This system has been useful in identifying slow and advanced learners. By a careful examination of each mentors' report the college has organizes 'Remedial Classes' in identified topics. HOD's meet all mentors of his/her department at least once in a month to review the implementation of this system and advise mentors wherever and whenever necessary. Type of mentoring done in our institution are: 1. Professional Guidance – Regarding professional goals, selection of career and higher education. 2. Career Advancements – Regarding self-employment, entrepreneurship development, opportunities, morale, honesty, integrity required for career growth. 3. Coursework Specific – Regarding attendance and performance in present semester and overall performance in the previous semester. 4. Lab Specific – Regarding Do's and Dont's in the lab. 5. Students' visits to the library has increased. The Reading rooms are being put to good use. The movement is a bit slow but promising. We hope to encounter a better tomorrow. Outcomes of the system: a) The attendance percentage of the students has increased to a large extent. b) The number of detainment of students has decreased considerably. c) Due to direct communication between mentor and the student, there is a good, harmonious environment in the college, which encourages good learning.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
5023	37	1:136

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
58	40	18	0	36

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2018	Major Vibha Shrivastava	Professor	Certificate of Excellence by Collector, Rewa

				Division
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
No Data Entered/Not Applicable !!!				
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The Institute is affiliated to Awadhesh Pratap Singh University, Rewa and follows the Examination pattern of the university. APS University guidelines are strictly adhered to with respect to evaluation process. There are two Internal tests conducted. The schedules of internal assessments are communicated to students and faculty in the beginning of the semester through institute academic calendar which is prepared based on the university academic calendar. The institute has reformed the continuous internal evaluation system from faculty centric to student centric. The Institute Exam cell framed guidelines for conducting the CIE in line with calendar of the Department of Higher Education. As per the guidelines, the following reforms have been carried out effectively conducting CIE: ? Scheduling of Internal Examination, Seating arrangements, hall invigilators listed for every examination. ? Preparing the question paper for the internal examination in the prescribed pattern based on Knowledge level. ? Scrutiny of the prepared question paper is carried out by HoD/ Subject expert to ensure quality of the Question paper. ? Monitoring the attendance of the students for the Examination. ? Internal Assessment has to be carried out within the stipulated time. ? After completion of the internal examination, the faculty evaluate the answer scripts and distribute to the students for doubt clarifications or re-correction. The faculty submits the re-corrected scripts to the examination branch and marks are displayed on the notice board. ? Result review meetings are conducted with result analysis and the remedial actions for further improvements are arrived after discussion with faculty, HoD and Principal. ? Upload of assessment marks in university web portal and subsequently communicated to parents. The evaluation for theory courses are assessed in direct mode covering both internal and university examinations and indirect covers survey. The evaluation for laboratory courses are assessed in the similar pattern followed for theory courses. For each laboratory sessions, the student is assessed through viva questions, observations. The evaluation for project course is assessed by conducting periodical project reviews covering key parameters like problem formulations , understanding of the project, presentation skills, communication of ideas , technical knowledge , team work and project management. Major project consists of 100 marks. The project review committee organizes review meetings to assess the progress of all the project batches. Performance of the students in Internal Assessment is used for Faculties to identify slow and advanced learners in their respective subjects. Slow Learners are encouraged to improve their performance in future by counseling. Counseling Sessions are used to sort out the personal issues, academic and non-academic performance.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The Academic Calendar is handed out by the Higher education Department every

year, based upon the said calendar, the college, at the beginning of each year/semester prepares the activities chart for the current year. The Principal conducts meetings with IQAC, HODs and Coordinators, Examination Committee, Intra collegiate Festival Committee and sports Committee members where the plan of action is decided, a curriculum chalked out and implemented. Details of the same is shared with the students well in time to encourage whole-hearted participation. The main purpose of fixing these dates in advance and events is to help the students to plan their academic and extracurricular activities.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

http://www.gdcrewa.org

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
No Data Entered/Not Applicable !!!					
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

http://www.gdcrewa.org

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Minor Projects	730	UGC	150000	150000
Minor Projects	730	UGC	115000	115000
Minor Projects	730	UGC	90000	90000
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
NA	NA	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
No Data Entered/Not Applicable !!!				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year					
Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					
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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
00	00	00

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
History	4
Hindi	3
Music	1
Botany	2
Political Science	1

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
No Data Entered/Not Applicable !!!			
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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
No Data Entered/Not Applicable !!!	
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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
No Data Entered/Not Applicable !!!						
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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
No Data Entered/Not Applicable !!!						
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
No Data Entered/Not Applicable !!!				
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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
No Data Entered/Not Applicable !!!			
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Academic	Chancellors Gold Medal	APS University,Rewa	1
NCC Camp	Silver, Bronze Medal	State Government	5
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
No Data Entered/Not Applicable !!!				
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
NA	00	00	00
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
No record found	NA	NA	Nill	Nill	00
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
No Data Entered/Not Applicable !!!			
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
92628873	92628873

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Class rooms	Existing
Laboratories	Existing
Others	Newly Added
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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
SOUL	Partially	2.0	2017

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	23516	48750	0	0	23516	48750
Reference Books	5090	0	0	0	5090	0
Journals	18	0	0	0	18	0
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NA	NA	NA	Nill
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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	65	1	1	1	1	1	0	50	1
Added	0	0	0	0	0	0	0	0	0
Total	65	1	1	1	1	1	0	50	1

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

50 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NA	**Nill**

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
92628873	**92628873**	**92628873**	**92628873**

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The infrastructural facilities such as classrooms, laboratories, library common amenities like girls' common room, indoor and outdoor game facilities are utilized optimally. Auditorium and Audio Visual room is available for college programs as well as for departmental programmes and students' gatherings. Library caters to the academic and co-curricular needs of the students and staff. Library helps its users to locate, select and acquire the information needed. Staff Members and students can access the Library facilities and can borrow books, Magazines, periodicals, and other materials as per the rules for each category. Library is made accessible to the research students after formalities and payment of charges as stipulated from time to time. Laboratory: The maintenance of the laboratory Assistant under the supervisions of the HOD/Coordinator. They are required to maintain an inventory of the equipment and carry out Annual Stock checking and withdrawal/Scrap. Repairs and maintenance are handled as per the common policy of the college based upon government guideline. General Maintenance: The office maintains register (s) to record the complaints related to AC, furniture, fixture, plumbing, electrical work etc. Depending upon the nature of the complaints, the issues are resolved by the in-house staff or experts from outside agencies. Annual Maintenance Contracts are signed for AC, Water purification and Coolers. Some software are also under AMC like, computers and peripherals. The problems faced by the department and staff members is reported to the Principal via applications and the matter is forwarded to the concerning authority in-charge who gets problem resolved. Computer: are used by the students under expert supervision/guidance to prevent misuse of resources and mishandling of equipment. The Sports Complex is managed by the Sports Officer appointed by the Government, In consultation with the Principal, the Officer handles every

aspect related to sporting activities, strictly in adherence to the calendar prepared by the Government. The Officer is responsible for maintaining discipline and reports directly to the Principal on each and every matter. Our Institution gives top priority to the library. Our library has 28456 Number of books in its fold (Text-23516 Reference-5090 Journals-18). The college has a very effective and efficient Advisory Committee comprising the Principal, one senior most professor, 4 faculty members and the librarian. The advisory committee holds its meeting time to time to discuss the annual budget of the library, infrastructure and other requirements including purchase of new books, journals, magazine, newspapers and the human resource requirement so that library is utilized maximum for the benefits of the students and the staff. Computer with internet facility has been installed and the users get the information with the help of the library computer namely as E-VACHNALAYA. Quiz, debate, poster, college, slogan essay competitions are organized during the library week. The library remains open from, 10.30 a.m. to 5.30 p.m.

http://www.gdcrewa.org

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Government Scholarships	2544	14721027
Financial Support from Other Sources			
a) National	DHE	534	2670000
b)International	NA	0	0

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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
No Data Entered/Not Applicable !!!			
No file uploaded.			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
2017	Vivekananda Career Counselling Cell	200	200	7	25

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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
No Data Entered/Not Applicable !!!					
[View File](#)					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
No Data Entered/Not Applicable !!!					
[View File](#)					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
No Data Entered/Not Applicable !!!	
No file uploaded.	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
No Data Entered/Not Applicable !!!		
[View File](#)		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
No Data Entered/Not Applicable !!!						
[View File](#)						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Calendar of activities (Sports, Youth Festival, cultural and Literary events), Achievements, Awards. The college ensures the participation of its students in sports and extra-curricular activities. The Sports, cultural, Youth Festival, Literary Competitions, Annual Day Celebrations committees conduct such activities in the college. Being the land college of the district, the college coordinates the district level sports and Youth Festival competitions. Students of the college are encouraged to participate in the district, division, state

and inter-university sports and Youth Festival competitions. They are provided practice and coaching by the sports officer. Professor in charge. Sports competitions at the District, Division, State and the Inter-university levels are organized in games like basketball, badminton, table-tennis, kabaddi, judo, athletics. The Youth Festival competitions are held for debates, extempore speech, one act play, classical music, instrumental music, dance, quiz and other cultural activities. T institution assesses the learning levels of the students in two ways at the time of the commencement of the programme. Students enrolled in various disciplines are identified as slow and advanced learners based on their 2 marks and the entry level test conducted by each department. This helps to identify the slow learners and to design special coaching sessions or tutorial sessions to bridge the gap between the slow learners and the advanced learners. The tutors of the respective classes of UG and PG extend valid support in classifying the students with reports based on observation and class tests. The institution organizes Orientation programmes/Induction programmes for new admittees both at • The college level and at the department level. The facilities in the college and the scope of the subjects being learnt are introduced in these sessions. Apart from this, sessions are also included to inculcate positive attitude and competitive spirit. This process helps as a base for monitoring the future progress of the students. Orientation programmes are conducted at the departmental level to lift the students to the level of • Higher education. For slow learners Remedial Classes are conducted with an aim to improve the academic performance of the • slow learners, absentees and students who participate in sports and other activities. This practice helps the struggling learners to improve subject knowledge and helps them catch up into their peers. Students are encouraged to participate and present papers in various Seminars/Conferences/ Workshops/ Inter-Collegiate Competitions organized by other colleges. Group Study System is also encouraged with the help of the advanced learners. Discussion, Problem Solving – Decision Making Exercises and Quiz Programmes are also encouraged. Talented students are motivated to participate in extra-curricular activities, exhibitions and cultural competitions. The academic achievements of the students are extremely motivated and highly praised by their Peers.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

AS per our college records, more than 1000 of the Alumni are placed in various govt. and non-govt. institutions. They adorn various walks of life like: Education, Medical Profession, Politics, Social Service, Banking Sectors, Music, Nutritionists, Defence Services, Police, Administrative Services, Entrepreneurs. The Institute has a registered Alumni Association for building strong bond between alumni and present students. The alumni give support to the students through interaction, guidance and placement. The mission of the Alumni Association is to foster a mutually beneficial relationship between the Institute and its alumni. Alumni meet is arranged once every year. Objectives of the Alumni association: To encourage and promote close relations between the Institution and its alumni and among the alumni themselves. To promote and encourage friendly relations between all members of the alumni body, an interest in the affairs and well-being of the Institution. To provide and disseminate information regarding their Alma Matter, its graduates, Faculties and students, to the alumni. To initiate and develop programs for the benefit of the alumni. To assist and supporting the efforts of the Institution in obtaining funds for development. To serve as a forum through which alumni may support and advance the pursuit of academic excellence at the Institution. To guide and assist alumni who have recently completed their courses to obtain employment and engage in productive pursuits useful to society. To organize and

5.4.2 – No. of enrolled Alumni:

1000

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

Record Unavailable

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Internal Decentralization: The Principal along with a dedicated army of faculty members are given freedom to plan academic and administrative activities (as per guidelines of Higher Education Department) for the smooth contact and continuous progress of the college both for the Teaching and non teaching aspects of college functioning. • IQAC has the freedom to formulate quality policies and its implantation discussed and planned at the several meetings conducted in the year. • HODs of Department have the freedom to plan, implement, finalize and shape activities in view of the available resources by conducting department meetings. • Committee meeting: Drawing participatory action plans, implementation and refection on the same for improvement/innovation under the leadership of the Convener. • Staff Meetings: A large number of issues are discussed during staff meetings, giving the scope for collective thinking and decision making. • Faculty member have contributed in a big way in internalizing quality policy due to openness in working at all levels and free access to the Principal. Participatory Management: The College follows the principal of participatory Management. The defining, allotting and communicating of responsibilities happen Concomitancy in the meetings conducted at various levels. • Students' Council interaction with the Principal and teachers: The students' council serves as a good interface between college authority and students. • Inputs from Alumni at department level: Help us plan activities for the students such as industrial visits, internships and placement. • Faculty members participate in various activities like seminars, orientation and refresher courses, university, committee meetings share their experiences/ideas to continuously bring about improvement in our functioning. T institution has a practice of participative management. The college provides the better opportunity to all the participating in the decision making process, the college administrative and academic structure is in a manner to make the decision by participative arrangement. Principal is the administrative and academic Head, followed by departmental heads. The Principal conducts meetings with the departmental heads. A) N.S.S. camp is held once in a year, the N.S.S. committee conducts meetings to decide the place/venue, dates and that is provided as per the convenience and discussion with the Principal. The responsibility rests with the N.S.S. programme officer. B) The College has conducted Seminar at State and National Level. The departments decided the subjects of the seminar in their departmental meetings. This is communicated to the Principal. This is also an example of participative arrangement. C) The examinations are carried out periodically throughout the year for which there are separate examination committees. D) The management authorities regularly undertake the review of working of the college in its Executive council meeting

and working committee meeting. The Necessary guidance and directives are issued through these meetings. E) The emphasis is laid on the regular lectures conducted by the staff, timely completion of the syllabus, guidance for better performance in the examination and providing best possible teaching learning environment. This is attained by regular meetings of department, of the staff member conducted by the principal from time to time.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	Our College is known not only for good quality education but for its excellent performance in curricular, co-curricular and extracurricular activities for which the college makes sincere and committed efforts to expand the infrastructure with the growing needs of the institution. The faculty also adopts new innovative techniques such as OHPs, LCDs video conferencing with the help of virtual class room facility as teaching tools. A portion of the foundation course syllabus, framed by the Department of Higher Education, contains within itself chapters on Moral Values(First Year) and an entire paper on Environmental Studies(Second Year). In addition we have a Personality Development Cell, which organizes monthly programmes to help promote every dimension of the personality of our students.
Teaching and Learning	Our College is know not only for good quality education but for its excellent performance in curricular, co-curricular and extracurricular activities for which the college makes sincere and committed efforts to expand the infrastructure with the growing needs of the institution. The faculty also adopts new innovative techniques such as OHPs, LCDs video conferencing with the help of virtual class room facility as teaching tools. The College framed its master plane for the projected expansion of the existing building in the near future. Budget is allocated by the Government and the Janbhagidari committee and UGC for the development of physical infrastructure. A new girls' hostel (Block A B), New library building, Golden Block, Auditorium are almost constructed in

	College. Newly constructed Arts block is handed over by PIU. The College ensures adequate availability of physical infrastructure and ensures its optimal utilization in effective teaching and learning. There has been a tremendous growth in infrastructure of this college after its Golden jubilee Year Celebrations.
Examination and Evaluation	The college follows university norms on CCE (Continuous Comprehensive Evaluation). CCE is mandatory for all subjects/papers including the three papers of foundation course in all the three undergraduate years. Internal evaluation is mandatory and part of requirement from university for all courses in self financed segments and PG section. Each department conducts continuous internal assessment in its own way, based upon the guideline prescribed by the Higher Education Department, which has marked out 22 ways for evaluation of students. Giving home assignments, conducting tests in class, using quiz method, organizing discussions, students seminars, PowerPoint presentations, are some of the techniques used to evaluate students.
Research and Development	Identifies major research themes, places these themes in their social and economic context, highlights major research achievements (publications, collaborations, intellectual property produced, external funding received etc.), and profiles top researchers. Lays out the research agenda and identifies themes for the coming year. • Major research themes S. No. Department Prioritized research area and expertise Social/ economic context 1 Botany: Biodiversity conservation, pollution, climatic change, Medicinal Botany-Environmental conservation Awareness Job Oriented 2 Zoology: Biodiversity Animal conservation, Animal Behavior, Awareness to Animal Behaviour wild Life. 3 Chemistry: Biodegradable Products, its Disposal Pollution Control, Environmental Consciousness 4 Arts Historiography, Social Economic Political Religious life in different dynasty, Art, Culture, Literature, Music, Architecture, Social Values, State Politics Administration , Foreign

	Policy, Political and Social Thinkers, Political Social Problems in India. Awareness towards different aspects of Life and Society in a larger picture.
Library, ICT and Physical Infrastructure / Instrumentation	Our Institution gives top priority to the library. Our library has 28456 number of books in its fold (Text-23516 Reference -5090 Journals-18). The college has a very effective and efficient Advisory Committee comprising the Principal, one senior most professor, 4 faculty members and the librarian. The advisory committee holds its meeting time to time to discuss the annual budget of the library, infrastructure and other requirements including purchase of new books, journals, magazines, newspapers and the human resource requirement so that library is utilized maximum for the benefits of the students and the staff. Computer with internet facility has been installed and the users get the information with the help of the library computer namely as E-VACHNALAYA. Quiz , debate, poster, collage, slogan essay competitions are organised during the library week. The library remains open from, 10.30 a.m. to 5.30 p.m. A total of 65 computer systems and 03 laptops are available in the college. The office, library, semester cell, career counseling cell, remedial coaching cell, IQAC, Home. Sc. Department and all the science departments have been provided computers with internet facility.
Human Resource Management	The human resources are an invaluable resource of any organization. The importance of the active role of human resources in today's ever changing modern developing scenario is evident. The effectiveness and efficiency of service organization like libraries are measured in term of quality of its services delivered or rendered to its users. The quality of its service mainly depends upon the quality of work, which in turn directly depends on knowledge, adaptability and satisfaction level of the librarians, professionals working in a library. Job satisfaction is a complex phenomenon that can be variably interpreted. Human Resource Management is considered to be the most valuable asset in any organization. It is the sum-total of

	inherent abilities, acquired knowledge and skills represented by the talents and aptitudes of the employed persons who comprise of executives, supervisors, and the rank and file employees. Human resource joins the organization with some motives like security of income and job, better prospects in the future, and the satisfaction of social and psychological need. Every human being has different priorities of needs at different times. It is the responsibility of management to identify those and provide appropriate opportunities and environments to human resource at work for satisfying their needs.
Industry Interaction / Collaboration	Various MOUs have been signed with institutions and industries to enhance participation of society in the upliftment of the college. Time and again Students are taken on educational /Industrial tours, so that they become aware of the practical aspects of their learning.
Admission of Students	Admission of Students is mainly an online process. Registration and verification is done online, though their documents have to be physically verified by the admission committee to ensure that the candidate is eligible for admission. The admission strategy is framed and directed by the Department of Higher Education and the colleges have to follow the time- table and schedules as determined by the DHE. The entire process is transparent and ensures satisfaction of the candidates who apply for admission

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Student Admission and Support	Registration, verification and final admission task is done through the Higher Education Portal.
Administration	The college keeps in touch with various departments of Higher Education via emails and other social media platforms.
Finance and Accounts	Auditors work online. The Disbursal process of salary and other funds are mostly via treasury online.
Planning and Development	Meetings with technical experts are often conducted via emails and media

	platforms.
Examination	Examination forms are filled, approved and submitted online to the APSUniversity portal, to which our college is affiliated. CCE, project, practical marks too are uploaded to the University portal.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
Nill	NA	NA	NA	0

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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
No Data Entered/Not Applicable !!!						
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
No Data Entered/Not Applicable !!!				
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
40	40	42	42

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
The M.P. Govt. Service rules read in concurrence with pay commission recommendation of UGC provides Re-accreditation SSR 2015 Govt. Girls' P.G. College, Rewa Page	The M.P. Govt. Service rules read in concurrence with pay commission recommendation of UGC provides Re-accreditation SSR 2015 Govt. Girls' P.G. College, Rewa Page	Gaon ki Beti Pratibha Kiran Nirdhan Chattra SC/ST Scholarships Awas Yojna Free books and stationary for ST students OBC Scholarships MMVY, MMJKVY

151 Respectable and satisfactory salary and job inducements. There are various welfare schemes available for teaching and non-teaching staff, which are mentioned as under : ? Provident fund ? Group Insurance ? Medical reimbursements ? Medical leave ? Earn leave ? Study leave ? Maternity Leave ? Paternity Leave ? Green Card benefits ? Loan Facilities - ? Housing loan ? Educational loan ? Festival advance ? Vehicle loan ? Medical reimbursement ? GPF (General Provident Fund) ? Staff quarters are available on the campus for teaching staff members of the college.	151 Respectable and satisfactory salary and job inducements. There are various welfare schemes available for teaching and non-teaching staff, which are mentioned as under : ? Provident fund ? Group Insurance ? Medical reimbursements ? Medical leave ? Earn leave ? Study leave ? Maternity Leave ? Paternity Leave ? Green Card benefits ? Loan Facilities - ? Housing loan ? Educational loan ? Festival advance ? Vehicle loan ? Medical reimbursement ? GPF (General Provident Fund) ? Staff quarters are available on the campus for teaching staff members of the college.	

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Audit The accounts of the college are audited regularly at four levels – (i) The internal auditing by the internal audit committee of the college (ii) External auditing of U.G.C. and Janbhagidari committee's accounts by a registered C.A. (iii) Auditing done by the State Department of Higher Education and (iv) External auditing done by the office of the Accountant General Madhya Pradesh Government. Internal audits by the Internal Audit Committee of the college are done regularly. This committee consists of two senior Professors one each from Commerce and Mathematics. The same Committee examines the cashbook and the fee received, PD, AF, Sports, NSS, UGC, and Janbhagidari accounts. All the accounts of various departments, cashbooks, fee and other receipts are examined carefully and report is submitted to the Principal. The external audit by the appointed C.A. is done yearly and the audit reports of the J.B. and U.G.C. are submitted to the authorities concerned. The last available audit statement is dated March 31st 2018, and does not present any audit objection.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
NA	0	NA
No file uploaded.		

6.4.3 – Total corpus fund generated

00

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?					
Audit Type	External			Internal	
	Yes/No	Agency		Yes/No	Authority
Academic	Yes	Addl. Dir. Higher Education		Yes	Principal IQAC Coordinator
Administrative	Yes	1. Mr. Atul Shrivastava, C.A., Registration No. - 078960		Yes	Principal

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1. Discussion of problems for weak learners 2.Issues involving low attendance of students and its solution 3.Individual problems of students discussed and dissolved or strategy formed to find solution.

6.5.3 – Development programmes for support staff (at least three)

1. There are no Government policies for support staff, help is generated on humanitarian grounds. 2. Financial aid provided when required, by Staff members. 3. Medical support as per their need.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. To focus on Research innovations. 2.Increase ICT facilities. 3. Make teaching Learner centric.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
No Data Entered/Not Applicable !!!					
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Pradhanmantri Kaushal Vikas Yojna ki Yojnaye	28/02/2018	06/03/2018	150	6
Workshop on	30/03/2018	30/03/2018	100	3

Parliamentary Procedure				
National Seminar on "Nature and Society"	15/02/2018	16/02/2018	300	10
Workshop on Rangoli	27/02/2018	28/02/2018	100	5
Diabetes Awareness Programme	15/11/2017	15/11/2017	100	5
National Workshop on Adolescent and Women health determinants	16/03/2018	17/03/2018	100	5

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
Study tours were organized for the students at UG PG Level to make them aware towards environment, society, wild life industries. The record of progression of students is remarkable. Detailed information regarding criteria for admission, rules and regulations, courses offered, eligibility, fee structure etc. are made available on college website. As most of the students come from economically weaker section of the society (SC, ST, OBC, Physically challenged), they get financial help under Pratibha Kiran Yojna. Students of N.S.S., N.C.C. and sports are given extra facility for appearing in practical and internal exams other than scheduled time-table. Sports students are provided with incentives in the form of kits, certificates, cash and other articles. To make the students aware about job prospects in various fields, the Career Guidance/Placement Cell works ceaselessly throughout the session by organizing, workshops, seminars and career fair. Renowned scholars and experts are, personality development and spoken English. Despite coming from conservative families, many girls avail job opportunities, like-running their boutiques, coaching classes, serving in schools as, teachers and working as dietitians in well-know hospitals. Various departments like Commerce, Computer Science, Psychology, English, Home Science, Mathematics, Drawing Painting and Dance motivate the students to become self-reliant and develop entrepreneurial skills. Activity clubs for students, help to groom their personality.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	Yes	10

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
No Data Entered/Not Applicable !!!							

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Handbook of Moral Values	14/02/2018	Values are our guidelines for our success - our paradigm about what is acceptable. Human behaviour depends on the characters defining the identity, choosing the values and establishing the beliefs. Human values includes morals, integrity, peaceful life, respecting others, honesty(Truthfulness and trustworthiness), caring, kindness, courage, sharing, time management, adjustment(co-operation), self confidence, commitment, spirituality and Service-learning a teaching method which combines community service with academic instruction as it focuses on critical, reflective thinking and civic responsibility. In our college we are conducting several programs related to Human Values and Ethics to enhance the character of the students. It is hoped that because of this effort made by the Institution towards Human Values and Ethics we ensure that the students are made aware of the problems and their possible solutions through self exploration. Also we ensure that the students internalize the fact that they have to respond to situations instead of reacting. At the same time, the Institution will facilitate the students to identify their societal

responsibilities. Through the activities conducted an effort is made to rid society from the ills prevalent. Further through these programmes we ascertain that the students realize that they have a lot of potential which when realized will propel the society forward in a positive direction.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
No Data Entered/Not Applicable !!!			
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Planting Trees from time to time. 2. Developing Herbal Garden to bring awareness among all regarding importance of Nature in our lives. 3. Keeping the Campus polythene free by occasional cleanliness drive by NSS, NCC and all staff and students. 4. No vehicles are allowed within the campus one day in a month, to take stand for clean and green environment. 5. Students and staff are encouraged to adopt trees and plants within the campus and take personal care of them.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

1. Innovations and Best Practices Some of the innovations are mentioned below: • A new Canteen adds to the assets of our college. • Girls' Common Room has been provided to the students. • A Gymnasium is well-equipped at the Sports Complex for the benefit of the students. • Some of the Postgraduate departments have been technologically upgraded with internet facility, computer, printer, LCD projectors for PPT presentation. • We have developed a smart class for organizing college level seminars and workshops. • Remedial Coaching for SC/ST/OBC and Coaching for entry into services have been working successfully to help students to prepare for competitive exams. • There is a virtual class where students are benefitted by lectures of eminent scholars online and can even have interactive sessions with the lectures. • Library has been upgraded to E-library and provides facilities Inflibnet facilities and Wi-Fi internet connectivity to facilities staff, students and researchers. • Post graduate departments have departmental library. • Job-fairs are organized every year to provide opportunities to the students to internet with the representatives of the industry and service sector. • Water coolers with water purification system have been installed to provide pure drinking water to the students. • All the students are covered under Group Insurance Scheme. • The administrative office has been partially computerized. • Greenery in the campus is regularly increased by planting saplings. There is a herbal garden being maintained by the department of Botany. • Extension lectures on the current topics, workshops on communication skills, job skills and computer training are organized regularly. • Grievance Redressal Cell, Prevention of Harassment of Women, Anti-ragging committee work with great dedication to prevent any human rights violation against women and the backward sections of the society. • Those students who are unable to appear for their internal exams, due to unavoidable

circumstances are permitted to submit home assignments. • Students in post graduate classes are encouraged to present their assignments by power point presentations. • A Martial Arts Camp is organized every year to groom students in self-defence. • Traffic Week is organized every year to create awareness among the students regarding importance of traffic rules. Students prepare skits on various themes related to 'traffic' to present the purpose of the week. • To enhance eco-consciousness, efforts are made to keep the campus polythene free. • Yoga Camp is organized both for Staff and students periodically to lay emphasis on health. • Workshops on burning issues related to women issues like: Female foeticide, Importance of breast-feeding, Legal Rights of women have been organized. • Various clubs like creative writing, internet club, language improvement club, social activity club, computer awareness club, environmental awareness club, performing visual art club, martial art, judo karate club have been formed to search out the hidden talents of students and give them a platform for self-expression. • Mega Health camps are organized periodically for the benefit of Staff and students. • A Students Welfare Scheme has been started by the College with the view to help those poor students who are not benefitted by any of the government scholarship schemes. 2.Best Practices: ? 'Bhasha Sudhar' club is responsible for bringing awareness among students regarding those aspects of knowledge which are tricky and commonly put to incorrect use. ? Five new words with their meaning and usage are put up on the interactive board each day for the benefit of students by the Deptt. Of English. ? 'No Vehicle Day' is being observed on first working day of every month in the college campus to keep the campus pollution free. ? To facilitate research and academic excellence through Technological up-gradation of Teaching-Learning aids. ? To induce awareness among girl students about their status in society. ? Campus Ambassador motivates the students to enroll the selves to the voter list. ? Cleanliness Drive on every Saturday by staff and students is being observed in the College. ? Seminars for students are being organized once in a month at P.G. level. Yoga Training and Stress Management programme is organized every year. ? Marshal Art training is given to students for self defence every year. ? Our College has get up a Vermi Compost Unit. ? Mega health check up camp is organized annually for the students and staff. Recquired medicines are being provided to the students with the help of Red Cross society. ? Three day/Seven day workshop is organized by almost every departments under supervision of IQAC.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link
http://www.gdcrewa.org

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

As far as our Mission and Vision is concerned, college always tries to implement the distinctiveness in the work. Our college has a large number of students from the surrounding villages. Most of the students from rural areas poor background, but they are not poor in talent, knowledge and humility. Our college staff identify their talent and encourage them as per our mission statement, 'our aim is to bring the girl students into the main stream of higher education'. The main aim was to provide an opportunity to the rural students of this area especially the rural girl students to pursue the higher education for their development and progress of the family. In accordance with mission statement HEI gives exposure to the girl students to get an opportunity to participate in every curricular, extracurricular and extension activities very actively. Through the NSS, NCC the girl students get a platform and dais to develop their academic as well as professional, cultural, social

consciousness, alertness, responsiveness. Various schemes by the Government provide scholarship to the Students, helping them to complete their education. College organises the women empowerment programs to make them confident enough to fight the battle of life. Various eminent woman personalities are invited to guide the students on several issues. Special health related Seminars, workshops are organised and health check- up camps are setup to solve health issues.

Provide the weblink of the institution
http://www.gdcrewa.org

8.Future Plans of Actions for Next Academic Year

 1. To equip and improve facilities at the Sports Complex. 2. To refurbish the existing hall as Seminar Hall with modern technologies. 3. Completion of Arts Block and a new Library building. Completion of the Golden Jubilee Block. 4. Completion of Auditorium. 5. Curricular Development. 6. Teaching and Learning Initiatives. 7. Research and Extension. 8. Seminars/workshops and skill oriented trainings for students. 9. Procuring more computers, LCD projects for departments who are lacking in this facility. 10. Sending proposals for major/minor research projects and seminars to the UGC. 11. CCTV cameras for newly constructed Arts Block and girls' hostel block A and B. 12. To equip the new Chemistry Laboratory. 13. To organize motivational seminars. 14. Organizing National Conferences/Seminars/workshops. 15. To increase safe and pure drinking water facility proper sanitation for Girls. 16. Planting more trees and saplings towards developing Green Campus. 17. Encourage Faculty members to participate in various National/International Seminars. 18. Facilitating Administrative Staff Training for Quality improvement. 19. Skill Orientated Programmes to be Conducted-07. 20. Co curricular activities to be conducted- (in each Department) – a. Assignments b. Seminars c. Field visits. 21. To organize Medical Check Up Camp for students. 22. More Smart Class rooms to be introduced. 23. Students support and progression.